

ANNUAL REPORTS

BANGOR

PUBLIC LIBRARY

FOR THE YEAR

1938



BANGOR, MAINE



Bronze Tablet in the Foyer
of the
Bangor Public Library

Through the above tablet, which is revised annually and contains spaces for the addition of the names of future donors, the Bangor Public Library perpetually makes public the sources and amounts of its income for *operating expenses*. Its income for the *purchase of books* is acknowledged through bookplates, one of which, bearing the name of the fund used, is affixed to each book acquired.

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BANGOR, MAINE
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Origin, Organization and Endowments

Under terms of the will of Hon. Samuel F. Hersey, who died in 1875, the city of Bangor was left a certain part of his estate, to become available in 1900 as a fund whose income should be used "for the promotion of education, the health and good morals of the citizens." The sum of \$100,000 was accepted by the City in 1882 in full of all claims against the Hersey estate, and the City Government voted to use the entire sum for the establishment of a public library. The management of the legacy was entrusted to a board of five members, known as the "Trustees of the Income of the Hersey Fund," which now consists of the City Treasurer, ex-officio, and four citizens, one or more appointed biennially by the City Council to serve for terms of six years.

These Trustees agreed with the Bangor Mechanic Association, which had for many years maintained a library and reading room for its members, to combine interests and establish the Bangor Public Library, with the 20,000 volumes of the Mechanic Association as a nucleus, and the \$12,000 of its invested funds and the \$100,000 Hersey Fund as endowments. The Trustees of the Income of the Hersey Fund and four representatives chosen annually by the Bangor Mechanic Association constitute the Board of Managers of the Bangor Public Library.

When in 1893 the question of erecting a library building began to be agitated, the Board of Managers was incorporated under State law as the "Trustees of the Bangor Public Library" with power to acquire and hold real estate; the personnel of the two bodies being the same but their functions quite distinct.

The Bangor Mechanic Association, which was founded in 1828, maintains its organization, holds an annual meeting the second Tuesday in January and the President, Vice-President, Secretary and Treasurer elected at that time serve as members of the Board of Managers of the Bangor Public Library. The Association also administers funds, the income of which it pays to the Board of Managers of the Bangor Public Library, as follows: The Mechanic Association Fund of \$12,000, used for upkeep, and the Edward Ellison Fund of \$10,000. The Edward Ellison Fund, bequeathed in 1918 by Mary Harris Ellison Curran (Mrs Nicholas F. Curran), Librarian from 1888 to 1913, in memory of her father, is "for the purchase of books, other than works of fiction" of which only one copy is to be bought and that "may never be taken from the Library."

The Trustees of the Bangor Public Library administer funds with a principal of \$833,968.12, as follows, and use them in accordance with the terms of the bequests or gifts:

The John F. Patten Fund of \$4,000 bequeathed by Grace D. Patten (Mrs John F. Patten) in 1900 in memory of her husband, augmented by a \$2,000 bequest of Thomas Upham Coe in 1927, the income of both for "the purchase of books to make, or help make, entire some important department of the Library," now used for books on the fine arts.

The Luther H. Peirce Fund of \$75,000, bequeathed in 1915, the income for "the purchase of books or for any other purposes within the walls of said Library building," now used for operating expenses, which is a part of

The Trustees Fund of \$208,193.20, the balance being an invested fund of which the income only is now used, and that for operating expenses.

The Frederick W. Hill and Marianne Hill Fund of \$582,534.92, bequeathed in 1920, "for the purpose of purchasing books . . . and no part . . . for the erection or repair of any building, or to purchase real estate."

The Stodder Fund of \$37,240, bequeathed in 1924 by George T. Stodder, "for the purchase of books, except that no fiction which has not been published two years at date of purchase shall be bought."

1938 Organization

Board of Managers and Trustees
of the
Bangor Public Library

Consisting of the

Trustees of the Hersey Fund

Louise C. Blanchard (Mrs. Albert L. Blanchard), term expires January 1941

William F. Curran, term expires January 1943

Donald S. Higgins, term expires January 1939

Warren J. Moulton, term expires January 1941

Ralph L. Waymouth, *ex officio* as City Treasurer

and the

Officers of the Bangor Mechanic Association

Harry D. Benson

Franklin E. Bragg

George F. Eaton

Horace S. Stewart

Officers

President, Warren J. Moulton

Vice-President, Harry D. Benson

Treasurer, Horace S. Stewart

Secretary and Clerk, Louis Felix Ranlett

Committees

Auditing, Mr. Benson

Finance, (Of the Trustees), Mr. Bragg, Dr. Moulton, and, *ex officio*, Mr. Stewart

Library and Purchasing, Mr. Eaton, Mr. Benson, and Mrs. Blanchard

Building and Grounds, Mr. Benson, Mr. Bragg, and *ex officio*, Mr. Stewart

Insurance and Property Values, Mr. Higgins and Mr. Curran

1938 Organization

Library Personnel

(Who worked at any time during 1938)

Librarian

Louis Felix Ranlett

Consulting Librarian

Elmar T. Boyd

Elected Staff

(In order of first appointment to staff)

Carrie C. Mayberry, *Chief, Cataloging Department*
 Eva E. Rand, *Chief, Accessions and Classification Department*
 Olive M. Smythe, *Reference Librarian*
 Dorothy M. Garey, *First Assistant, Cataloging Department*
 Pauline E. Tartre, *Chief, Extension Department*
 Alice M. Wetherell, *Children's Librarian*
 H. Eola Mayo, *Librarian's Secretary*
 Helen Washburn Yost, *Chief, Circulation Department, and Readers' Adviser*
 Barbara R. Dooley, *First Assistant, Office (Resigned)*
 Marion Cluff, *Assistant in Charge of Binding*
 Edna D. Brown, *First Assistant, Circulation Department*
 Ruth Meservey, *First Assistant, Reference Department*
 Mary G. Bean, *First Assistant, Office*
 Dorothea Goode, *First Assistant, Children's Department*
 Roberta E. Smith, *Assistant, Circulation Department*
 Ruth Dole, *Assistant, Circulation Department*

Substitutes and Extra Help

Natalie G. Barker	Alyce M. Connor	Marjorie G. Goode
Elizabeth Beal	Rebecca Dooley	Loraine F. Martin
Pearl P. Buck	Alden Goode	Ellen P. Richardson
Margaret F. Butterfield		Freda Wilks

Care of Building

Omer J. Nadeau, <i>Janitor</i>	C. S. Barchard, <i>Engineer</i>
E. W. Gibbs, <i>Assistant Janitor</i>	Clyde E. Burton, <i>Substitute Janitor</i>
Stuart P. Quinn, <i>Assistant Janitor</i>	Mary F. Dunn, <i>Janitress</i>

Music BranchAlice G. Bibber, *Assistant in Charge*

Report of the Trustees of the Income of the Hersey Fund

Bangor, January 24, 1939.

To the City Council of the City of Bangor:—

The Trustees of the Income of the Hersey Fund submit their annual report. They have received from the City Treasurer the sum of four thousand dollars (\$4,000) in quarterly payments, which have been paid to the Treasurer of the Board of Managers of the Bangor Public Library.

They also submit, herewith, the annual reports of the Treasurer of the Board of Trustees of the Bangor Public Library, and the Treasurer of the Board of Managers of said Library, and of the Librarian.

WARREN J. MOULTON
DONALD S. HIGGINS
WM. F. CURRAN
RALPH L. WAYMOUTH
LOUISE C. BLANCHARD

Trustees of the Income of the Hersey Fund

Report of the Librarian

To the Board of Managers of the Bangor Public Library:

The average annual growth of the number of volumes in the Library for the ten years from 1929 through 1938 has been 6,728. At this rate, which is not excessive considering the large use made of our books, we shall in 1941 have to erect new shelves in the last space now remaining in our stack section. The shelves that can be installed in 1941 will, if the rate of growth is not increased, accommodate our additions until 1946, but not beyond. Before 1946 we shall have to seek funds for the erection of an addition. It is not too soon for us to begin to consider ways and means of obtaining them.

A STOREHOUSE OF KNOWLEDGE

While we have been making a net gain of 6,728 volumes a year we have also been withdrawing, on the average, 3,889 volumes a year. We have avoided accumulating mere numbers, but we withdraw nothing simply because it is old, for we recognize our obligation to be a storehouse of knowledge. Our permanent collection is made up of books that deserve permanence.

USE OF MUSIC GAINED 50%

There was a 50% increase in borrowing at the Music Branch during 1938. The total of music issued amounted to 12,866 pieces, as compared with 8,594 in 1937. The figure is over 600% higher than the figure for 1930, the first full year of operation of the Music Branch. The gain was largely in music for the use of choruses and choirs.

Elsewhere in the Library there was no marked growth or decline in lending. Though the total of items lent in the entire

Library system was 389,785, second only to 1933 as the largest total in our history and representing an increase of 4,984 over 1937, most of this gain is accounted for by the increased use of the Music Branch. Viewing the system as a whole, our circulation totals have not varied over $1\frac{1}{2}\%$, up or down, in four years.

A FEW STATISTICS

The general reading trends of the past few years were continued. Adult non-fiction made up 27% of the circulation, as against 26% in 1937; adult fiction, 49%, as against 50% in 1937, and juvenile, 24%, the same as in 1937.

The book stock now totals 195,726 volumes. Of the total, 76% is adult non-fiction, 13% adult fiction, and 11% juvenile.

Special services to show a considerable growth were: book reservations, which averaged 1,628, a month as against 1,367 a month during 1937; borrowing for Bangor readers 119 books from 19 specialized libraries elsewhere; the use of the library halls for 141 meetings and 8 exhibits; and the gift of 3,826 discarded books to 44 organizations in 35 towns.

BOOKS FOR DOCTORS

In affiliating ourselves with the Boston Medical Library as a "Professional Member," thereby obtaining the privilege of borrowing medical books for any Bangor doctor or any other doctor who may become a card holder here, we materially increased our medical resources. In spite of wide notice being given to this service little use has been made of it. It will be continued during 1939, but unless it is more largely used its continuance beyond that time cannot be recommended.

17,855 BORROWERS

Under our new rules, whereby all non-resident borrowers must pay individual fees for the service which Bangor residents get entirely free, our contracts with the towns of Orrington, Glenburn, and Veazie for the registration of all residents who

might apply were not renewed when these expired March 31. We furnished school room collections to Orrington and Veazie; registered 44 Orrington students in the Brewer High School whose borrower's fees were paid us by the town; granted group memberships to one organization in each of the following towns, Hampden Highlands, Orono, and Farmington; and registered 695 other non-residents who paid our non-resident fee. Our total registration is 17,855, which is 17 fewer than in 1937.

Full statistics for the year are found on pages 16-26 of the appendices to this report.

BUILDING

Improvements to the building were the installation of humidifiers in our blower system for winter use; the replacement of 35 radiator traps; and the completion of the railing on the winter step covers.

GIFTS

A record of gifts to the Library appears on pages 24-26 of the appendices. No bequests were received. By the will of Alice D. Merrill (Mrs. Henry Merrill), which was filed for probate in March 1938, a trust for the benefit of relatives was set up, upon the termination of which, if, in the unlikely event that no lineal descendants of the beneficiaries survive, the Library is to receive what remains in trust. Our appreciation of Mrs. Merrill's thought is sincerely recorded here and her provision that if the Library does benefit by her will the sum is "to be used for the purposes of said organization as may best fit the needs thereof" is quoted as a model for all generous minded persons who may be planning bequests to the Library.

Respectfully submitted,

LOUIS FELIX RANLETT, *Librarian*

Bangor, Maine. January 24, 1939.

Report of the Treasurer

To the Board of Managers and Trustees of the Bangor Public Library:

As Treasurer, I submit reports of the various funds of the Bangor Public Library as follows:

Trustees Fund

Receipts

Unexpended balance Jan. 1, 1938.....	\$ 7,396.97	
From Invested funds.....	9,458.25	
Sale and maturity of securities.....	4,750.00	
		\$21,605.22

Disbursements

For Insurance.....	\$628.97	
Conventions and associations.....	315.77	
General Fund, for administration.....	5,700.00	
Safekeeping of securities.....	450.19	
Salaries.....	1,910.00	
Humidifier.....	475.00	
Miscellaneous.....	457.79	
Purchase of securities.....	5,787.14	
Unexpended balance Dec. 31, 1938.....	5,880.36	
		\$21,605.22

General Fund

Receipts

Unexpended balance Jan. 1, 1938.....	\$94.85	
From Trustees Fund.....	5,700.00	
Mechanic Association.....	720.00	
Librarian: fines, fees, etc.....	2,400.00	
Hersey Fund.....	4,000.00	
City of Bangor.....	19,800.00	
		\$32,714.85

Disbursements

For Telephone.....	\$113.58	
Gas and electricity.....	499.85	
Heating.....	2,062.74	
Water and ice.....	127.35	
Salaries.....	25,864.49	
Furniture, fittings, etc.....	348.54	
Postage, stationery, etc.....	1,120.02	
Printing, etc.....	612.75	
Janitor's supplies.....	722.52	
Repairs and trucking.....	444.76	
Library of Congress catalog cards.....	350.00	
Miscellaneous.....	303.93	
Unexpended balance Dec. 31, 1938.....	144.32	
		\$32,714.85

Book Fund*Receipts*

Unexpended balance Jan. 1, 1938.....	\$27,992.68	
From State of Maine.....	216.00	
Income, Frederick W. and Marianne Hill Fund.....	25,931.05	
Income, George T. Stodder Fund.....	1,477.50	
Income, Edward Ellison Fund.....	450.00	
Miscellaneous.....	111.61	
		\$56,178.84

Disbursements

For Books, pamphlets, etc.....	\$27,200.71	
Periodical subscriptions.....	2,566.04	
Binding and repairs.....	2,846.22	
Express, freight, trucking, etc.....	10.15	
Maps, prints and music.....	545.29	
Unexpended balance Dec. 31, 1938.....	23,010.43	
		\$56,178.84

John F. Patten Fund*Receipts*

Unexpended balance Jan. 1, 1938.....	\$280.78	
From invested funds.....	290.00	
		\$570.78

Disbursements

For books, etc.....	\$91.29	
Unexpended balance Dec. 31, 1938.....	479.49	
		\$570.78

Frederick W. Hill and Marianne Hill Fund*Receipts*

Unexpended balance Jan. 1, 1938.....	\$3,895.72	
From sale or maturity of securities.....	78,469.97	
		\$82,365.69

Disbursements

For purchase of securities.....	\$72,164.49	
Book Fund: Net accrued interest.....	592.64	
Miscellaneous.....	222.64	
Unexpended balance Dec. 31, 1938.....	9,385.92	
		\$82,365.69

The entire income of this fund, \$25,931.05, was credited to the Book Fund.

George T. Stodder Fund*Receipts*

Unexpended balance, Jan. 1, 1938.....	\$26,240.00
---------------------------------------	-------------

Disbursements

For Purchase of Securities.....	\$25,000.00	
Unexpended balance Dec. 31, 1938.....	1,240.00	
		\$26,240.00

The entire income of this fund, \$1,477.50, was credited to the Book Fund.

Statement of Library Funds

As of December 31, 1938

Frederick W. Hill and Marianne Hill Fund....	\$582,534.92	
John F. Patten Fund.....	6,000.00	
Luther H. Peirce Fund.....	75,000.00	
George T. Stodder Fund.....	37,240.00	
Trustees Fund.....	133,193.20	
		\$833,968.12

Respectfully submitted,

HORACE S. STEWART, *Treasurer*

Bangor, Maine, January 24, 1939.

Certification

To the Board of Managers and Trustees of the Bangor Public Library:

I have examined the accounts of Horace S. Stewart, Treasurer of the Bangor Public Library, for the year ended December 31, 1938. The cash income and expenditures of the year were found to be properly accounted for, and the cash on hand as of December 31, 1938 was confirmed by certification obtained by me directly from the Merchants National Bank of Bangor.

The securities owned by the Library are held for safekeeping by the Merchants National Bank of Bangor. They were produced for my inspection by an officer of that bank; all were accounted for and found to be in proper order.

HARRY D. BENSON, *Auditor.*

Bangor, Maine, January 24, 1939.

Appendices to Librarian's Report

APPENDIX A

Books in the Library, 1938

By Class

Class and Class Number	In Library Jan. 1, 1938	Net Additions 1938	In Library Dec. 31, 1938
General works 000-099.....	12,076	362	12,438
Philosophy 100-199.....	2,908	106	3,014
Religion 200-299.....	5,498	127	5,625
Social science 300-399.....	37,789	1,236	39,025
Language 400-499.....	938	54	992
Pure science 500-599.....	7,481	215	7,696
Useful arts 600-699.....	17,289	812	18,101
Fine arts 700-799.....	19,435	2,688	22,123
Literature 800-899.....	15,246	577	15,823
Description 910-919.....	6,379	317	6,696
History 900-909, 930-999.....	17,286	589	17,875
Biography 920-929 & B.....	11,350	592	11,942
Fiction.....	33,239	1,137	34,376
Totals.....	186,914	8,812	195,726

By Location and Kind, Dec. 31, 1938

Location	Adult	Juvenile	Total
Central Library.....	156,092	13,999	170,091
Music Branch.....	9,130		9,130
Extension Department.....	8,404	8,101	16,505
Totals.....	173,626	22,100	195,726

Kind	Number	Percent
Adult Non-Fiction.....	148,769	76%
Adult Fiction.....	24,857	13%
Juvenile.....	22,100	11%
Totals.....	195,726	100%

APPENDIX B

Additions and Removals, 1938

<i>Sources of Additions</i>					
	New Titles	Added Copies	Replace- ments	Binding Serials	Totals
Purchase.....	4,516	4,699	2,072	529	11,816
Gift.....	915	526	16	160	1,617
Return after loss.....			30		30
Exchange.....	2				2
Totals.....	5,433	5,225	2,118	689	13,465

Causes of Removals

Withdrawn:		
Worn out.....	3,820	
Obsolete.....	257	
Duplicate.....	104	
Accessioned by mistake.....	1	
Trade-in.....	24	
Total withdrawn.....		4,206
Lost:		
Charged out and not returned.....	86	
Missing in inventories.....	314	
Missing from classes not inventoried.....	7	
Lost and paid for.....	33	
Contagion.....	5	
Fire.....	2	
Total lost.....		447
Total removed.....		4,653
Net additions (Additions less removals).....		8,812

APPENDIX C

Binding and Repair, 1938

Sent to Bindery:		
Previously unbound:		
Volumes of serials.....	655	
Volumes not serials.....	223	
Previously bound:		
Volumes to be rebound.....	726	
Volumes to be repaired.....	30	
Total sent to bindery.....		1,634
Repaired by Library.....		145

APPENDIX D

Registration, 1938

(Registration period is three years)

	Adult	Juvenile	Total
Card holders, Jan. 1, 1938	14,628	3,244	17,872
Registrations removed because of failure to renew, change of residence, death, etc., 1938.....	1,824	710	2,534
	12,804	2,534	15,338
New registrations, 1938.....	1,943	574	2,517
	14,747	3,108	17,855
Card holders, Dec. 31, 1938.....			
Including registrations renewed, 1938.....	2,766	362	3,128

APPENDIX E

Classes of Borrowers, 1938

	Adult	Juvenile, 3rd-8th Grade	Juvenile, "Mothers' " Cards	(Total) (Juvenile)	Total
A. Bangor residents....	13,642	2,567	511	(3,078)	16,720
B. "Teachers' " cards..	160				160
C. Non-resident indi- viduals who paid \$1.25 a year (ju- venile \$0.65).....	710	23	6	(29)	739
D. Special borrowers who made a de- posit.....	141				141
E. Libraries outside of Bangor.....	56				56
I. Visitors who made a deposit of \$2.00..	36				36
J. Non-resident groups	2	1		(1)	3
Totals.....	14,747	2,591	517	(3,108)	17,855

APPENDIX F Circulation, 1938

Entire Library

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Central Library—				
General works, including unbound periodicals 000-099.....	26,389		872	27,261
Philosophy 100-199.....	3,305		30	3,335
Religion 200-299.....	2,371		601	2,972
Social science 300-399.....	7,913		12,749	20,662
Language 400-499.....	484		40	524
Pure science 500-599.....	2,558		1,378	3,936
Useful arts 600-699.....	8,015		1,921	9,936
Fine arts 700-799.....	8,210		1,114	9,324
Literature 800-899.....	10,390		1,308	11,698
Description 910-919.....	5,480		817	6,297
History 900-909, 930-999.....	7,823		1,003	8,826
Biography 920-929 & B.....	9,155		911	10,066
Fiction.....		172,189	24,950	197,139
Total, Central Library.....	92,093	172,189	47,694	311,976
Music Branch.....	12,866			12,866
Total, Central Library and Music Branch.....	104,959	172,189	47,694	324,842
Extension Department.....	1,899	16,485	46,559	64,943
Total, entire Library.....	106,858	188,674	94,253	389,785
Percent.....	27%	49%	24%	100%

Extension Department

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Bangor city schools.....			32,889	32,889
Bangor suburban schools.....	5	674	2,545	3,224
Orrington schools.....			4,665	4,665
Veazie school.....			1,229	1,229
Bangor Theological Seminary.....	372	4		376
B. P. W. Club.....	38	277		315
E. M. G. Hospital, Patients' Library.	1,194	6,108	1,680	8982

Eastern Mfg. Co.....	26	2,193		2,219
Forest Avenue Church Deposit.....	123	5,218	2,466	7,807
Good Samaritan Home.....	11	60		71
Hammond St. Cong'l Church (Jan.- June).....	6	79	32	117
Home for Aged Men in Bangor.....	23	468		491
Home for Aged Women in Bangor...	23	716		739
King's Daughters Home.....	10	152		162
St. Michael's Orphanage.....			390	390
Bangor Anti-Tuberculosis Assn.....	24	217		241
Summer camps.....			663	663
Teachers' sets.....	44	319		363
Totals.....	1,899	16,485	46,559	64,943

The Extension Department also maintains deposits, as follows, whose books do not circulate: Bangor Free Evening School Americanization Class, Penobscot County Bar Library Association, York St. Clinic, Y. M. C. A., Y. W. C. A., Eastern Maine General Hospital (1) Doctors' Library, (2) Nurses' Professional Library, (3) Orthopaedic Clinic.

APPENDIX G

Growth and Circulation, 1919-1938

Year	Books in Library	Circulation
	Dec. 31	
1919.....	71,940	100,713
1920.....	76,512	103,285
1921.....	81,082	124,446
1922.....	84,121	137,209
1923.....	90,427	146,548
1924.....	95,260	174,728
1925.....	103,385	219,989
1926.....	111,849	248,074
1927.....	119,455	269,828
1928.....	128,467	293,646
1929.....	136,294	308,235
1930.....	145,452	311,620
1931.....	152,333	338,179
1932.....	158,385	376,566
1933.....	164,946	397,015
1934.....	168,439	378,448
1935.....	174,162	388,089
1936.....	180,397	389,363
1937.....	186,914	384,801
1938.....	195,726	389,785

APPENDIX H

Overdue Books, 1938

Postal card notices	7,088
Second notices	702

APPENDIX I

U. S. Office of Education, Public Library Statistical Report, 1938

Report for fiscal year ending.....Dec. 31, 1938

City of Bangor, Penobscot County, Maine

1. Name of library, Bangor Public Library. Date of founding, 1883
2. Name of librarian, Louis Felix Ranlett. Date appointed, Jan. 1, 1937
3. Chief librarian appointed by, The Board of Managers of the Bangor Public Library.
4. Governmental unit of support, City. Population served (1930 U. S. Census).....28,749
5. Terms of use: a. Free for lending to residents of Bangor. Lends to others for a fee or deposit.
6. Central library is housed in a building owned by the library.

Daily Schedule (Central Library)

7. Open for circulation, reading, and study, Mon. 9-9, Tue. 9-9, Wed. 9-9, Thur. 9-9, Fri. 9-9, Sat. 9-9, Sun. 2-6. Total hours open per week, 76. Closed Sundays Apr.-Oct.
8. Number of days open during year, 324. Entirely closed on holidays, Jan. 1, Feb. 22, Apr. 19, May 30, July 4, Sept. 5, Nov. 11, Nov. 24, Dec. 25, 26.

Agencies

9. Central library	1
10. Number of branches and sub-branches:	
c. In other than library buildings or schools	2
11. Number of stations: a. In schools	160
b. Other	16
12. Other agencies	8
13. Total agencies	187

		<i>Circulation and Use</i>	
		Volumes	Percentage of Total Circulation
15.	Number of volumes of adult non-fiction lent for home use.....	106,858	27%
16.	Number of volumes of adult fiction lent for home use.....	188,674	49%
17.	Number of books for children lent for home use.....	94,253	24%
18.	Total number of volumes lent for home use	389,785	100%
19.	Period of loan for the majority of adult book stock is 28 days.		
20.	Number of interlibrary loans:		
	Volumes lent.....		612
	Volumes borrowed.....		119
21.	Number of reference questions answered.....		10,110

		<i>Registration</i>		
		Adult	Juvenile	Total
22.	Total number of registered borrowers.....	14,747	3,108	17,855
23.	Borrowers registered or reregistered.....	4,709	936	5,645
24.	Number of non-resident borrowers (included above).....	945	30	975
25.	Annual fee for non-resident borrowers.....	\$1.25	\$0.65	
26.	The length of the registration period is 3 years for residents and 1 year for non-residents.			

		<i>Book Stock</i>		
		Adult	Juvenile	Total
27.	Number of volumes at beginning of year .	165,673	21,241	186,914
28.	Number of volumes added during year....	10,545	2,920	13,465
	Total.....	176,218	24,161	200,379
29.	Number of volumes withdrawn from record during year.....	2,592	2,061	4,653
30.	Total number of volumes at end of year	173,626	22,100	195,726
31.	Number of newspapers currently received excluding duplicates.....			17
32.	Number of periodicals currently received excluding duplicates.....			576

		<i>Personnel</i>
47.	Full time equivalent of all employees.....	24.41

Finance

48.	Assessed valuation of city	\$28,121,048.00
49.	The appropriation for the library is a specific total and not any predetermined percentage of the tax levy	
50.	City appropriation for fiscal year of 1938 for all city purposes	\$1,226,654.00

Receipts

52.	City appropriation	\$19,800.00
57.	State grants	216.00
58.	Incomes from endowment, trust, and invested funds	41,289.66
60.	Petty cash: Fines, fees, memberships, etc.	2,400.00
62.	Other sources: Miscellaneous	111.61
63.	Total	\$63,817.27
64.	Unexpended balance from previous year ..	35,765.28
Total		\$99,582.55

Expenditures

Operating Expenses

65.	Salaries: Library staff	\$22,875.25
66.	Salaries: Building staff	2,989.24
67.	Books	27,847.44
68.	Periodicals	2,566.04
69.	Binding, repairing and mending	2,846.22
70.	Rent	50.00
71.	Heat, light, power, water	2,689.94
72.	Insurance (all types)	628.97
73.	Other operating expenses	7,099.85
74.	Total operating expenses	\$69,592.95
75.	Capital expenses	475.00
76.	Grand total	\$70,067.95
77.	Balance on hand at end of fiscal year	29,514.60
Total		\$99,582.55
Total endowment		\$955,968.12

APPENDIX J

Gifts to the Library During 1938

A total of 5,708 gifts, consisting of 1,741 books or pamphlets, 3,743 numbers of serials, and 224 other items, were received. 54 of these items were from donors who did not make their identity known. Of the 306 donors who identified themselves 75 were individuals or estates and 231, organizations. From among the 306 identified donors, all individual donors, whether resident in Bangor or elsewhere, and all Bangor donors are listed below. Unless otherwise stated all addresses are in Bangor.

Adams, William Cushing, *Cambridge, Mass.*
Andrews Music House
Athene Club of Bangor
Bangor, City of, City Manager
Bangor, City of, School Department
Bangor, City of, Water Department
Bangor and Aroostook Railroad
Bangor Federation of Women's Clubs
Bangor Hebrew Community Center
Bangor High School Oracle
Bangor Historical Society
Bangor Theological Seminary
Bangor Townsend Club No. 1
Bartlett, John H., *Washington, D. C.*
Bird Conservation Club of Bangor
Blashfield, Grace Hall, (Mrs. Edwin Howland Blashfield) *New York, N. Y.*
Bowles, Rena C. (Mrs. Merrill H. Bowles)
Bragg, Franklin E.
Brewer, City of, City Manager, *Brewer, Me.*
Brewer, George N., *San Francisco, Calif.*
Burrows, Charles N., *Indianola, Iowa*
Butler, C. S., *Washington, D. C.*
Cardenas, Lazaro, *President of Meixco*
Carlisle, George T., Jr.
Casey, Mrs. John A.
Chapman, Emma Louise (Mrs. William Rogers Chapman), *St. Petersburg, Fla.*
Christian, Sheldon, *Brunswick, Me.*
Clark, Arthur H., *Glendale, Calif.*
Clements, Mr. and Mrs. Colin, *Canoga Park, Calif.*
Clifford, Mrs. Milton S.
Coleman, Watson E., *Washington, D. C.*
Cruikshank, E. A., *Ottawa, Ont.*

Dakin, E. H., *Fort Myers, Fla.*
Danforth, Anne W. (Mrs. Walter A. Danforth)
Daniele, F. Michele, *Hollywood, Calif.*
Davis Eleanor, *Casper, Wyo.*
Doron, Huldah S.
Du Plissi, Victor
Earl, Blanche Holman (Mrs. B. B. Earl), Estate of, *Melrose Highlands, Mass.*
Eastern Maine General Hospital
Eddy, Sarah J., *Bristol Ferry, R. I.*
Evans, William Bacon, *Moorestown, N. Y.*
Fanning, Mrs. Nettie Bisbee, *Norwich, Conn.*
Farson, Duke, *Glendale, Calif.*
First Church of Christ Scientist
Flanagan, John P.
Fotocraft Club
Frances Dighton Williams Chapter Daughters of the American Revolution
Fritchman, Stephen Hole
Gallupe, Constance V.
Geaghan, Frank L.
Gilliland, William L., *Orono, Me.*
Goddard, Dwight, *Thetford, Vt.*
Goldstein, Fanny, *Boston, Mass.*
Grant, C. H., *Hermon, Me.*
Grant, Elihu, *Baltimore, Md.*
Hamilton, Augustus W., *St. Petersburg, Fla.*
Harris, Alan C., *Pres Vevey, Switzerland*
Haw, Joseph C.
Hayes, William D.
Head, Mary A. (Mrs. Walter L. Head)
Home Culture Club
Huston, A. J., *Portland, Me.*
Jordan-Frost Printing Co.
Knights of Columbus, Pine Cone Council No. 114
Luckey, Rev. Dr., *New York, N. Y.*
Ludwig, Charles, *St. Louis, Mo.*
Marsh, Philip M., *Houlton, Me.*
Matthews, Philip A.
Mayo, H. Eola
Miller, Allen, *Kalmier, N. C.*
Morineau, Oscar, *Mexico City, Mexico*
Nance, Frances Evelyn, *Los Angeles, Calif.*
New England Telephone and Telegraph Company

Norumbega Club
Nylander, Olof O., *Caribou, Me.*
Phelips, Vivian, *Cape Town, South Africa*
Phillips, Winnie H. (Mrs. Lester T. Phillips)
Pond, Mrs. George
Porter, Mrs. Joseph J.
Railway Express Agency, *Me.*
Ramsey, Anna, *Long Beach, Calif.*
Ranlett, Louis Felix
Ranlett, S. Alice, *Boston, Mass.*
Ross, Mrs. Sylvia Engel
Rotary Club of Bangor, *Maine*
Salvation Army
Sanger, William Cary, Jr., *Cleveland, Ohio*
Sawyer, Mrs. Marion (Mrs. L. H. Sawyer), *Northampton, Mass*
Sargent, Mrs. Bertha Lord
Shakespeare Club
Smythe, Olive M.
Snow, James
Snow, Robert T.
Steinfeldt, Berenice, *Lancaster County, Pa.*
Stetson, Clarence C.
Tewksbury, Maurice P.
Thompson, Grace Hersey (Mrs. Joseph A. Thompson)
Trust, Harry
Underwood, John Curtis, *Santa Fe, N. M.*
Wallenstein, James S., *New York, N. Y.*
Webster, Mary L.
West, Mrs. Fannie E.
White, Cecil
Wilder, Frank J., *Somerville, Mass.*
Youngs, Frederick S., *Orono, Me.*

