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Racine, Wisconsin*

BANGOR PUBLIC LIBRARY

ANNUAL REPORTS

FOR THE FISCAL YEAR

JANUARY 1, 1948 - DECEMBER 31, 1948

PREPARED FOR PUBLICATION JANUARY 25, 1949



BANGOR PUBLIC LIBRARY
BANGOR, MAINE
1949



Louise Baldwin Thompson

(Mrs. Arad Thompson)

1831 - 1901

In whose memory the Louise Baldwin Thompson Fund
for the purchase of books for the Bangor Public Library was
created by the bequest of her daughter Louise de Hauteville
Bell (Mrs. Jaffray de Hauteville Bell) in 1944.

Endowment

of the

Bangor Public Library

Administered by the Trustees of the Bangor Public Library

Frederick W. Hill and Marianne Hill Fund—	
Bequeathed in 1920 by Frederick W. Hill “for the purpose of purchasing books . . . and no part . . . for the erection or repair of any building.”	\$610,298.23
John F. Patten Fund— Bequeathed in 1900 by Grace D. Patten (Mrs. John F. Patten) in memory of her husband for “the purchase of books to make, or help make, entire, some important department of the Li- brary.”	
Augmented by the	4,000.00
Thomas Upham Coe Bequest— Bequeathed in 1927 by Thomas Upham Coe “to be added to the Patten Fund, so-called.”	
	2,000.00
	\$6,000.00
Stodder Fund— To a nucleus of \$36,000.00 be- queathed in 1924 by George Tyler Stodder and added to in subsequent years by rein- vestment, the termination in 1942 of life trusts set up by George Tyler Stodder and James Chesterman Stodder for Anne E. Stodder added a balance received in 1942, 1943, and 1946. Of the income of this fund, designated as the “Stodder Fund”, one half is for the purchase of books and the other half “may, if needed, be used by the Li- brary for administration expenses.”	
	1,096,499.86

Trustees Fund—Invested monies upon which there is no restriction as to the use of income. 156,705.97

Augmented by the

Luther H. Peirce Fund—Bequeathed in 1915 by Luther H. Peirce, the income for “the purchase of books or for any other purpose within the walls of said Library building.” 75,000.00

Further augmented by the

Frances A. Stetson Fund—Bequeathed in 1918 by Frances A. Stetson “to be used as may seem to them (the Trustees) best.” 1,000.00

Still further augmented by the

Ernestine Thompson Fund—Bequeathed in 1945 by Ernestine Thompson without conditions either as to use of principal or income. 1,000.00

\$233,705.97

Louise Baldwin Thompson Fund—Bequeathed in 1944 by Louise de Hauteville Bell (Mrs. Jaffray de Hauteville Bell, née Louise Baldwin Thompson) in memory of her mother, Louise Baldwin Thompson (Mrs. Arad Thompson), “all books purchased with this fund to bear a bookplate in her name.” \$2,000.00

Administered by the Trustees of the Hersey Fund

Hersey Fund—Bequeathed in 1875 by Samuel F. Hersey and its income now, by provision of the City Ordinances, unalterably fixed at \$4,000.00 and devoted “to the perpetual maintenance of the Bangor Public Library.” \$100,000.00

Administered by the City of Bangor

Bangor Mechanic Association Fund—Conveyed by the Bangor Mechanic Association (founded 1828) to the City of Bangor in various years, beginning in 1867 and continuing until 1883, and administered in accordance with an agreement with the Trustees of the Hersey Fund “for the purpose of establishing and perpetually maintaining a Public Library in the City of Bangor.”

\$12,000.00

Administered by the Bangor Mechanic Association

Edward Ellison Fund—Bequeathed in 1918 by Mary Harris Ellison Curran (Mrs. Nicholas F. Curran), in memory of her father, Edward Ellison, “for the purchase of books, other than works of fiction” of which only one copy is to be bought and that “may never be taken from the Library.”

\$10,000.00

Total Endowment

\$2,070,504.06

1948 Organization

Board of Managers and Trustees
of the
Bangor Public Library

Consisting of the
Trustees of the Hersey Fund

Ralph Whittier, term expires January 1953

William F. Curran, term expires January 1949

Donald S. Higgins, term expires January 1951

Manning C. Moulton, term expires January 1953

Ralph L. Waymouth, *ex officio* as City Treasurer

and the

Officers of the Bangor Mechanic Association

Harry D. Benson

Franklin E. Bragg

George F. Eaton

Horace S. Stewart

Officers

President, Donald S. Higgins

Vice-President and Treasurer, Harry D. Benson

Secretary and Clerk, L. Felix Ranlett

Committees

Auditing, Mr. Higgins

Finance, Mr. Bragg, Mr. Stewart, and, *ex officio*, Mr. Benson

Purchasing, Mr. Eaton, Mr. Benson, and Dr. Moulton

Building and Grounds, Mr. Benson, Mr. Eaton, and
Mr. Whittier

Insurance and Property Values, Mr. Higgins, Mr. Curran and
Mr. Waymouth

Report of the Librarian

January 25, 1949

To the Board of Managers of the Bangor Public Library:

Sixty-one per cent (18,140) of the 29,822 people of Bangor are registered as library borrowers. On the average, each registered borrower took home 15.92 books during the year. The total number of books lent for home use in 1948 was 310,727. The library owns 257,860 books, which is 8.65 books for every inhabitant. Books added to the library totalled 8,800; removals, 2,056; making a total net gain of 6,744 books in the year.

Seventy-three per cent of the total cost of the library was met from the income of trust funds; 3%, from fees and fines; a minute fraction of 1%, from a state grant; and the remaining approximately 24%, from city appropriation.

The library operated not merely from its central building, but from a total of 142 different locations: 1 central library, 2 branches, 116 collections in all public and parochial schools, and 23 collections in institutions.

Most popular of the library distributing points outside the central library—as indicated both by the statistics and the appreciative comments of users—was the patients' library at the Eastern Maine General Hospital. There two members of the Bangor Public Library staff each spend ten hours a week lending reading matter throughout all the wards and rooms. They issued 11,119 books in the hospital in 1948.

In all, 72,314 Bangor Public Library books were issued from 141 locations outside the central library. This was 23% of the circulation of the library. The other 77% of the circulation was handled from the central library.

The issuing of books for home use is by no means the only important service of the library. The central library building is open twelve hours daily six days a week for reading and reference. The reference department handled 10,256 questions requiring research by the library staff and directed innumerable inquirers to the right book sources for their own research. The juvenile department handled 1,053 such questions. The great collection of 257,860 books was continually maintained in order. Sixty-five classes, numbering 1,754 young people, were instructed in the use of the library and of books. Forty-eight organizations held seventy-seven public meetings and seven exhibits in our various rooms.

Other and more detailed statistics of the library, referring to the many phases of the work not covered in these few short paragraphs will be found on pages 18 to 26 of this report.

A half floor of new shelving was added in our stack room. This, including its electric wiring, cost \$14,027.00. All of this money came from the one trust fund that may be used for building repairs; none, from city appropriation. This shelving will provide space for growth for not more than five years. After that an addition to the building will be necessary. Preliminary plans for such an addition are being drawn. The money for this construction is not in sight, for this project is too large to be accomplished by the fund that erected the 1948 shelves without depleting the principal so far as seriously to reduce the income, the great part of which is needed for current operation.

Principal additions to equipment, other than the shelves, were a heater at the entrance to the stack room, a 65-tray extension of the main catalog and a 15-tray extension of the shelflist, a Kardex installation for the periodical records, and a 5,000-division set of guide cards for the main catalog. Important repair and maintenance jobs were replacement of the electric wiring in the lecture hall; replacement of the worn-out electric floor receptacles in the children's room and read-

ing room; repairs to two of the lavatories; and replacement of the main water service, an item not anticipated in the budget and which was accomplished without overdrawing the budget, by omitting other items that had been planned.

The death, on October 19, of Eva E. Rand, a member of the regular staff of the library since 1911, and for many years the chief of the accessions and classification department and who helped the librarian in the preparation of the work schedules, was a severe blow to the library. Miss Rand is remembered with gratitude as a tremendously interested and efficient worker and a fine person.

The individual members of the staff have adapted themselves with the best spirit and with real success to many changes in personnel with resulting changes in duties. Pauline E. Tartre resigned early in the year as chief of the extension department and took an extended leave, to return as first assistant in the accessions and classification department, where the death of Miss Rand almost immediately placed the whole burden of this new work upon her. Charlotte M. Torrey was promoted from first assistant to chief of the extension department. Upon the resignation of Eileen B. Parker, to become librarian of the Garland Street Junior High School, Dorrice M. Wetzler was placed in charge of periodicals and binding, a detailed and complicated job.

New people have been added to the staff in the beginning positions to replace the individuals promoted, or in anticipation of resignations to become effective early in 1949. The conduct of the music branch has been in several hands and because of this our service there has not been as completely efficient as could be wished. The worker in this department should, for the sake of remaining fully in touch with library procedures, divide her time between central library and music branch.

Alice G. Bibber, who was assistant in charge of the music branch from its opening in 1929 until her retirement on

August 31, 1947 under the provisions of the Employees' Retirement System, died October 28, 1948.

For many years we have been saving on cataloging costs by the extensive use of Library of Congress printed catalog cards. Of late years the Library of Congress has been experimenting to such an extent with their cataloging that the utility of their cards to us has constantly diminished. This year we have ordered only one copy of each Library of Congress card, which we use as an authority for certain details, and have typed most of our own cards. This radical departure from previous practice has worked well.

Respectfully submitted,

L. FELIX RANLETT, *Librarian*

Bangor, Maine, January 25, 1949

Report of Treasurer

January 25, 1949

To the Board of Managers and Trustees of the Bangor Public Library:

As Treasurer, I submit reports of the various funds of the Bangor Public Library as follows:

Trustees Fund

Receipts

Balance Jan. 1, 1948.....	\$18,610.43
From Invested Funds	8,725.00
Sold, called or matured.....	83,309.50
Premium account	1,117.71
Reimbursement from general ac- count on salary loan	6,733.84
	—————\$118,496.48

Disbursements

For Insurance	\$2,330.74
Conventions and associations.....	346.67
Safekeeping of securities.....	259.32
Salaries	1,342.00
Purchase of securities	84,625.00
General account, as budgeted.....	4,232.00
Stack erecting contract.....	13,528.00
Stack wiring contract.....	499.00
Salary loan to General Account.....	8,000.00
Miscellaneous	71.83
Balance Dec. 31, 1948	3,261.92
	—————\$118,496.48

NOTE: A balance of \$1,266.16 is due from General Account to pay salary loan.

General Account

Receipts

Balance Jan. 1, 1948.....	\$3,587.69	
From Trustees Fund, as budgeted.....	4,232.00	
Mechanic Association	600.00	
Librarian: fines, fees, etc.....	3,035.19	
Hersey Fund	4,000.00	
City of Bangor	25,000.00	
Stodder Fund (\$20,575.05 less ac- crued interest refunded, \$103.72)	20,471.33	
Salary loan from Trustees Fund..	8,000.00	
		\$68,926.21

Disbursements

For Telephone	\$235.04	
Gas and electricity	1,099.54	
Heat	3,293.95	
Water and ice	106.95	
Salaries	44,276.69	
Furniture, fittings, etc.	2,595.14	
Postage, stationery, etc.....	1,169.15	
Printing, etc.	887.53	
Janitor's supplies	668.75	
Repairs, etc.	2,047.18	
Library of Congress catalog cards	277.10	
Retirement	5,266.02	
Trustees Fund on account of salary loan	6,733.84	
Miscellaneous	269.33	
Balance Dec. 31, 1948.....	0.00	
		\$68,926.21

Book Fund

Receipts

Balance Jan. 1, 1948	
Cash	\$32,510.11
Income invested	72,934.00
From State of Maine	200.00
Income, Edward Ellison Fund.....	243.00

Income, Frederick W. Hill and Marianne Hill Fund \$23,018.79 from investments plus \$25.03 savings account less accrued in- terest refunded \$117.44.....	22,926.38	
Income, Stodder Fund \$20,575.06 less accrued interest refunded, \$103.73	20,471.33	
Payments for lost books	266.25	
Investment income	3,169.00	
Reserve from fees and fines for purchase of musical records.....	500.00	
		\$153,220.07

Disbursements

For Books, pamphlets, etc.—price.....	\$18,221.40	
Books, pamphlets, etc.—process- ing	12,266.00	
Periodical subscriptions	5,404.58	
Binding and repairs	1,538.65	
Transportation	70.91	
Maps, prints and music.....	828.66	
Balance Dec. 31, 1948.....		
Cash	\$41,955.87	
Income invested	72,934.00	
		\$153,220.07

John F. Patten Fund*Receipts*

Balance Jan. 1, 1948.....	\$548.13	
From Invested funds	228.00	
Called or matured, none		
		\$776.13

Disbursements

For Books, etc.	\$144.15	
Purchase of securities, none		
Balance Dec. 31, 1948 (of which \$13.86 is principal)	631.98	
		\$776.13

Frederick W. Hill and Marianne Hill Fund

Receipts

Balance Jan. 1, 1948.....	\$3,516.77	
From Sale, maturity and call of securities	182,724.62	
Premium account	4,669.76	
		\$190,911.15

Disbursements

For Purchase of securities.....	\$177,237.75	
Commission	\$62.50	
Balance Dec. 31, 1948.....	13,610.90	
		\$190,911.15

The entire income of this fund, \$22,926.38
was credited to the Book Fund.

Stodder Fund

Receipts

Balance Jan. 1, 1948.....	\$2,894.18	
From Income from investments.....	41,150.11	
Sale, maturity and call of securities	\$365,793.92	
Premium account	7,389.66	
		\$417,227.87

Disbursements

For Transfer to Book Fund.....	\$20,575.06	
Transfer to General Account.....	20,575.05	
Purchase of securities.....	358,059.50	
Miscellaneous	332.50	
Balance Dec. 31, 1948.....	17,685.76	
		\$417,227.87

Louise Baldwin Thompson Fund

Receipts

Balance Jan. 1, 1948.....	\$70.03	
From Invested Funds	50.60	
Called or matured, none		\$120.63

Disbursements

Balance Dec. 31, 1948 (of which \$37.60 is principal)	\$120.63	
		\$120.63

Premium Account

New account beginning Jan. 1, 1947—For reference only	
Trustees Fund	\$4,272.46
Hill Fund	8,551.91
Stodder Fund	26,395.60

Dec. 31, 1948 Total.....	\$39,219.97
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Respectfully submitted,

HARRY D. BENSON, *Treasurer.*

Certification

To the Board of Managers and Trustees of the Bangor Public Library:

I have examined the accounts of Harry D. Benson, Treasurer of the Bangor Public Library, for the year ended December 31, 1948. The cash income and expenditures of the year were found to be properly accounted for, and the cash on hand as of December 31, 1948, was confirmed by certification obtained by me directly from the Merchants National Bank of Bangor.

The securities owned by the Library are held for safekeeping by the Merchants National Bank of Bangor. They were produced for my inspection by an officer of that bank; all were accounted for and found to be in proper order.

FRANK H. FLOYD, *Auditor.*

Bangor, Maine, January 25, 1949.

Report of Trustees of the Hersey Fund

Bangor, January 25, 1949.

To the City Council of the City of Bangor:

The Trustees of the Hersey Fund submit their annual report. They have received from the City Treasurer the sum of four thousand dollars (\$4,000.00) in quarterly payments, which have been paid to the Treasurer of the Board of Managers of the Bangor Public Library.

They also submit, herewith, the annual reports of the Librarian of the Bangor Public Library, the Treasurer of the Board of Trustees of the Bangor Public Library, and the Treasurer of the Board of Managers of said Library.

DONALD S. HIGGINS

WILLIAM F. CURRAN

RALPH L. WAYMOUTH

RALPH WHITTIER

MANNING C. MOULTON

Trustees of the Hersey Fund.

1948 Organization

Library Personnel

(Who worked at any time during 1948)

Staff

(In order of first appointment to staff)

Carrie C. Mayberry, *Chief, Catalog Department*
 †Eva E. Rand, *Chief, Accessions and Classification Department*
 Olive M. Smythe, *Reference Librarian*
 Pauline E. Tartre, *First Assistant, Accessions and Classification Dept.*
 Alice M. Wetherell, *Children's Librarian*
 H. Eola Mayo, *Librarian's Secretary*
 Marion C. Cluff, *Assistant, Reference Department*
 Edna D. Brown, *Chief, Circulation Department*
 L. Felix Ranlett, *Librarian*
 Ruth E. Dole, *First Assistant, Children's Department*
 Natalie G. Barker, *Assistant, Reference Department*
 Freda M. Wilks, *First Assistant, Catalog Department*
 Charlotte C. Bowler, *First Assistant, Circulation Department*
 Charlotte M. Torrey, *Chief, Extension Department*
 Rose Eola Tuck, *First Assistant, Office*
 Rossa W. Giberson, *Assistant, Catalog Department*
 Thelma A. Rebstock, *Assistant, Catalog Department*
 *Eileen B. Parker, *Assistant in Charge of Periodicals and Binding*
 Helen H. Wheeler, *Assistant, Circulation Department*
 Dorrice M. Wetzler, *Assistant in Charge of Periodicals and Binding*
 Jeanne H. Babcock, *Assistant, Children's Department*
 Constance G. Holling, *Assistant, Extension Department*
 Sona E. Wyman, *Assistant, Circulation Department*
 Priscilla Dodge, *Assistant, Circulation Department*
 Phyllis M. Keeney, *Assistant, Circulation Department*

Substitutes and Extra Help

Barbara A. Ackley	Jean S. Hanson
*John Bowler	*Rose-Evelyn Hemore
Mary S. Bracy	Mary Edge Leckemby
Frederick A. Church, Jr.	Eilene MacNichol
Ferne C. Erickson	Joan Nadeau
Barbara L. Hall	Rubena C. Pressey
	Roberta E. Smith

Care of Building

Omer J. Nadeau, <i>Superintendent of the Building</i>	
C. S. Barchard, <i>Engineer</i>	*Albert H. Howard, <i>Asst. Janitor</i>
Elmer W. Gibbs, <i>Janitor</i>	Edward L. McCann, <i>Asst. Janitor</i>
Walter P. Gilbert, <i>Asst. Janitor</i>	*Alfred E. Smith, <i>Asst. Janitor</i>

Music Branch

*Rena A. Smith, *Assistant in Charge*

* Resigned

† Died

Statistics of the Library

TABLE A

Books in the Library, 1948

By Class

Class and Class number	In Library Jan. 1, 1948	Net Additions 1948	In Library Dec. 31, 1948
General works 000-099.....	14,690	314	15,004
Philosophy 100-199	3,669	70	3,739
Religion 200-299	6,963	158	7,121
Social sciences 300-399.....	46,900	1,083	47,983
Language 400-499	1,273	10	1,283
Pure science 500-599	9,461	134	9,595
Useful arts 600-699	23,391	400	23,791
Fine arts 700-799	32,034	1,291	33,325
Literature 800-899	18,752	342	19,094
Description 910-919	7,919	109	8,028
History 900-909, 930-999.....	22,010	350	22,360
Biography 920-929 & B.....	15,775	427	16,202
Fiction	48,279	2,056	50,335
Totals	251,116	6,744	257,860
Gross additions were 8800			
removals 2056			
making net additions 6744			

By Location and Kind, December 31, 1948

Location	Adult	Juvenile	Total
Central Library	195,519	20,511	216,030
Music Branch	17,500		17,500
Extension Department	12,471	11,859	24,330
Totals	225,490	32,370	257,860
Kind	Number	Percent	
Adult Non-Fiction	189,014	73%	
Adult Fiction	36,476	14%	
Juvenile	32,370	13%	
Totals	257,860	100%	
Volumes per capita			8.65

TABLE B
Additions and Removals, 1948

	New Titles	Added Copies	Replac- ments	Binding Serials	Totals
Purchase	3,246	4,146	427	201	8,020
Gift	271	448	9	20	748
Return after loss			32		32
Totals	3,517	4,594	468	221	8,800
<i>Causes of Removals</i>					
Withdrawn:					
Worn out				456	
Obsolete				977	
Exchange				4	
Sold				72	
Given away				1	
Returned to publisher				1	
Total withdrawn					1,511
Lost:					
Charged out and not returned				129	
Missing in inventories				188	
Missing from classes not inventoried				15	
Lost and paid for				180	
Contagion				26	
Fire and/or water				7	
Total lost					545
Total removed					2,056
Net additions (additions less removals)					6,744

TABLE C
Binding and Repair, 1948

Sent to bindery:		
Previously unbound:		
Volumes of serials	376	
Volumes not serials	32	
Previously bound:		
Volumes to be rebound	367	
Volumes to be repaired	4	
Total sent to bindery		779
Repaired by library		62

TABLE D

Registration, 1948

(Principal registration period is three years)

	Adult	Juvenile	Total
Card holders, Jan. 1, 1948.....	16,699	2,388	19,087
Registrations removed because of failure to renew, change of residence, death, etc. 1948.....	1,473	681	2,154
	15,226	1,707	16,933
New registrations, 1948.....	2,082	509	2,591
	17,308	2,216	19,524
Card holders, Dec. 31, 1948.....	17,308	2,216	19,524
Including registrations re- newed, 1948	1,842	220	2,062

TABLE E

Classes of Borrowers, 1948

	Adult	Juvenile 3rd-8th Grade	Juvenile "Mother's" Cards	Total (Juv- enile)	Total
A. Bangor residents	15,430	1,865	351	(2,216)	17,646
AS. Army Service	340				340
B. Business cards	154				154
C. Non-resident individuals who pay \$1.00 a year (juvenile \$0.50)	1,220	50	6	(56)	1,276
D. Special borrowers who make a deposit	51				51
E. Libraries outside of Bangor	75				75
I. Visitors who make a de- posit of \$2.00	23	2		(2)	25
J. Non-resident groups	15				15
Totals	17,308	1,917	357	(2,274)	19,582
Percent of population registerd (Classes A, AS, and B only).....					61%

TABLE F

Circulation, 1948

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Central Library				
General works, including un- bound periodicals 000-099	20,441		778	21,219
Philosophy 100-199	2,937		27	2,964
Religion 200-299	2,261		665	2,926

Social sciences 300-399	6,492		14,228	20,720
Languages 400-499	509		55	564
Pure science 500-599	2,119		1,623	3,742
Useful arts 600-699	8,871		2,632	11,503
Fine arts 700-799	7,835		1,580	9,415
Literature 800-899	9,102		1,081	10,183
Description 910-919	2,273		835	3,108
History 900-909, 930-999	7,889		810	8,699
Biography 920-929 and B.	6,696		1,206	7,902
Fiction		116,641	18,827	135,468
Total Central Library	77,425	116,641	44,347	238,413
Music Branch	8,432			8,432
Total, Central Library and Music Branch	85,857	116,641	44,347	246,845
Extension Department	5,517	15,888	42,477	63,882
Total, entire library	91,374	132,529	86,824	310,727
Percent	29%	43%	28%	100%
Circulation per capita				10.42
Circulation per registered borrower				15.92

Extension Department

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Bangor grade schools (public grades I-VI and parochial grades I-VIII)			14,459	14,459
Bangor High School	2,298	3,980		6,278
John Bapst High School	394	1,652		2,046
Fifth St. Junior High			9,739	9,739
Garland St. Junior High			10,117	10,117
Orrington Schools			1,593	1,593
Veazie School			1,923	1,923
Anthony's Convalescent Home ..		33		33
Bangor Anti-Tuberculosis Assn. Sanatorium	12	66		78
Bangor Children's Home			51	51
Bangor Theological Seminary	182	11		193
Columbia St. Community Center ..	41	60		101
Eastern Corporation	17	554		571
E. M. G. Hospital, Doctors' Medical Library	254			254
E. M. G. Hospital, Nurses' Library	106			106
E. M. G. Hospital, Patients' Library	1,925	6,307	2,887	11,119
Forest Avenue Branch	250	2,151	971	3,372
Good Samaritan Home		177		177
Home for Aged Men	1	107		108
Home for Aged Women	10	570		580

Summer Camps	9	67	737	813
Teachers' Sets	18	153		171
Totals	5,517	15,888	42,477	63,882

The Extension Department also maintained deposits, as follows, where books were used for reference only or where the record books were not kept up and, consequently, where no circulation could be counted: Penobscot Bar Library; Whitten's Convalescent Home; York Street Clinic; Y. M. C. A. reference books; Y. W. C. A. reference books.

TABLE G

Growth and Circulation, 1929-1948

Year	Books in Library Dec. 31	Circulation
1929	136,294	308,235
1930	145,452	311,620
1931	152,333	338,179
1932	158,385	376,566
1933	164,946	397,015
1934	168,439	378,448
1935	174,162	388,089
1936	180,397	389,363
1937	186,914	384,801
1938	195,726	389,785
1939	204,928	415,723
1940	212,193	416,029
1941	218,181	405,323
1942	222,249	358,740
1943	228,236	310,535
1944	230,968	314,317
1945	236,562	316,655
1946	243,812	301,699
1947	251,116	308,058
1948	257,860	310,727

TABLE H

Miscellaneous Statistics, 1948

Postal card notices for overdue books	11,712
Second notices for overdue books	1,039
Reference questions answered, adult	10,256
Reserves for home use	15,280
Discarded books given away	1,572
Lectures outside library	17
Classes instructed in library by staff:	
Number of classes	65
Total attendance	1,754

Children's story periods given in library by staff:	
Number of periods	64
Total attendance	1,672
Exhibits in lecture hall:	
Library's own property.....	0
By invitation of the library.....	0
Offered	7
Public meetings (by 41 organizations).....	77
Mail service to 231 individuals and 35 libraries in 136 cities or towns, total books	6,882
Borrowed from 6 libraries, books.....	269
Lent to 35 libraries, books.....	688
Newspapers currently received:	
Titles	17
Duplicates	3
Other periodicals currently received:	
Titles	731
Duplicates	301
Adult books missing in inventory.....	188
Juvenile books missing in complete inventory.....	39
New cards filed in all catalogs and shelf lists.....	22,581
Staff hours lost from illness, funerals, etc.....	989

TABLE I

U. S. Office of Education, Public Library Statistical Report, 1948

Report for fiscal year ending	Dec. 31, 1948
City of Bangor, Penobscot County, Maine	
1. Name of Library, Bangor Public Library. Date of founding, 1883	
2. Name of librarian, L. Felix Ranlett. Date appointed, Jan. 1, 1937	
3. Chief librarian appointed by, The Board of Managers of the Bangor Public Library	
4. Governmental unit of support, City. Population served (1940 U. S. Census)	29,822
5. Terms of use: a. Free for lending to residents of Bangor. Lends to others for a fee or deposit.	

6. Central library is housed in a building owned by the library and erected in 1913.
Daily Schedule (Central Library)
7. Open for circulation, reading and study:
 Jan. 1-June 12, Sept. 5-Dec. 31. Daily, except Sundays,
 9 A. M. to 9 P. M., total 72 hours a week.
 June 13-Sept. 4. Daily, Mon.-Fri. 9 A. M. to 7 P. M.
 Sat. 9 A. M. to 1 P. M., total 54 hours a week.
8. Number of days open during year, 305. Entirely closed on holidays,
 Jan. 1, Feb. 23, April 19, May 31, July 5, Sept. 6, Nov. 11,
 Nov. 25, Dec. 25.

Agencies

9. Central library	1
10. Number of branches and sub-branches:	
c. In other than library buildings or schools.....	2
11. Number of stations:	
a. In schools	116
b. Other	19
12. Other agencies	4
13. Total agencies	142

Circulation and Use

	Volumes	Percentage of Total Circulation
15. Number of volumes of adult non-fiction lent for home use	91,374	29%
16. Number of volumes of adult fiction lent for home use	132,529	43%
17. Number of books for children lent for home use	86,824	28%
18. Total number of volumes lent for home use.....	310,727	100%
19. Period of loan for the majority of adult book stock is 28 days.		
20. Number of interlibrary loans:		
Volumes lent		688
Volumes borrowed		269
21. Number of reference questions answered (adult).....		10,256

Registration

	Adult	Juvenile	Total
22. Total number of registered borrowers.....	17,308	2,216	19,524
23. Borrowers registered or reregistered.....	3,924	729	4,653
24. Number of non-resident borrowers (in- cluded above)	1,384	58	1,442
25. Annual fee for non-resident borrowers.....	\$1.00	\$0.50	
26. The length of the registration period is 3 years for residents and 1 year for non-residents or soldiers on duty in Bangor.			

Book Stock

27. Number of volumes at beginning of year	220,529	30,587	251,116
28. Number of volumes added during year.....	6,490	2,310	8,800
Total	227,019	32,897	259,916
29. Number of volumes withdrawn from record during year	1,529	527	2,056
30. Total number of volumes at end of year	225,490	32,370	257,860
31. Number of newspapers currently received excluding duplicates			17
32. Number of periodicals currently re- ceived excluding duplicates			731

Personnel

47. Full time equivalent of all employees.....	26.65
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Finance

48. Assessed valuation of city, April 1, 1948.....	\$32,811,016
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Receipts

52. City Appropriation	\$25,000.00
57. State Grants	200.00
58. Incomes from endowment, trust and invested funds	80,884.64
60. Petty cash: Fines, fees, memberships, etc.....	3,035.19

62.	Other sources: Books lost and Music Record Fund	766.25
63.	Total	\$109,886.08
64.	Unexpended balance from previous year (\$128,260.39 less \$197.79 considered as capital acct.)	128,062.60
		<u>\$237,948.68</u>

Expenditures

65.	Salaries: Library staff	38,474.20
66.	Salaries: Building staff	5,802.49
67.	Books: Price	19,265.12
	Books: Processing	12,266.00
68.	Periodicals	5,404.58
69.	Binding, repairing and mending.....	1,538.65
70.	Rent	120.00
71.	Heat, light, power, water.....	4,500.44
72.	Insurance (all types)	2,330.74
73.	Other operating expenses	15,315.06
74.	Total operating expenses	<u>105,017.28</u>
75.	Capital expenses (stacks and wiring).....	<u>14,027.00</u>
76.	Grand total	119,044.28
77.	Balance on hand at end of fiscal year.....	<u>118,904.40</u>
	Total	<u>\$237,948.68</u>
	Total endowment	\$2,070,504.06

TABLE J

Gifts to the Library During 1948

A total of 6,987 gifts, consisting of 3,578 books or pamphlets, 3,152 numbers of serials, and 257 other items, were received. 48 of these items were from donors who did not make their identity known. Of the 611 donors who identified themselves 64 were individuals or estates and 547 organizations.



Louise de Hauteville Bell

(Mrs. Jaffray de Hauteville Bell)

1860 - 1944

Whose bequest in memory of her mother established the
Louise Baldwin Thompson Fund for the purchase of books
for the Bangor Public Library.



Ernestine Thompson

1865 - 1945

Benefactor of the Bangor Public Library
through an unrestricted bequest made in 1945.

900 copies
Printed by Furbush-Roberts Printing Co., Bangor, Maine



BANGOR PUBLIC LIBRARY 1948



*Looking for
Something?*