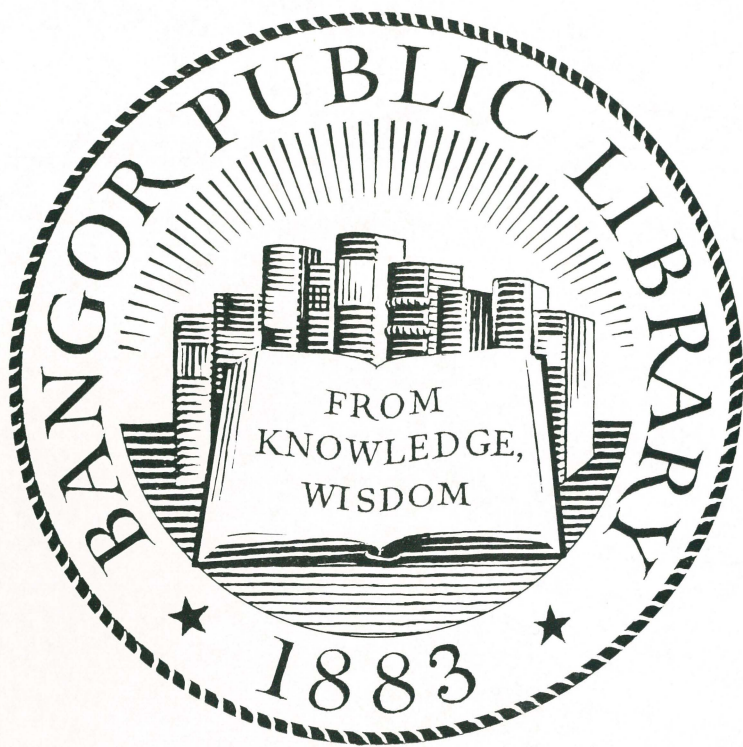




Annual
Reports
1956

Our Purpose

The purpose of the Bangor Public Library is to preserve and disseminate knowledge and thought as recorded in print; to provide recreation through print; and to provide a maximum of assistance to its clients in the use of its collections. We are a general library yet we are also a library of record. We aim to provide printed material on all subjects likely to be of concern or interest either to present or potential users of whatever age or education. We recognize the scholarly resources of our neighbor library of the University of Maine and are interested that each library shall complement the other. Within the library building the use of the collections of the Bangor Public Library is free to all comers. The home-use privileges are free to all residents of Bangor and to whoever, regardless of place of residence, works, goes to school, or pays taxes in Bangor. To others they are available for a fee.

*Cover drawing of seal for Bangor Public Library
made in 1953 by*

CHARLES R. CAPON

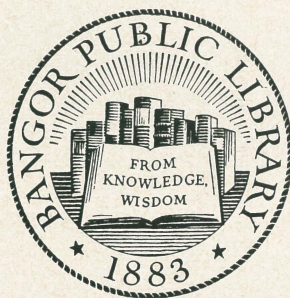
BANGOR PUBLIC LIBRARY

ANNUAL REPORTS

FOR THE FISCAL YEAR

JANUARY 1, 1956 - DECEMBER 31, 1956

PREPARED FOR PUBLICATION JANUARY 22, 1957



BANGOR PUBLIC LIBRARY
BANGOR, MAINE
1957



Clarence C. Stetson
1884-1950

Benefactor of the Bangor Public Library through a bequest
the income of which is to be used for the general administra-
tion expenses of the library.

Endowment

of the

Bangor Public Library

Administered by the Trustees of the Bangor
Public Library

Frederick W. Hill and Marianne Hill Fund—
Bequeathed in 1920 by Frederick W. Hill
“for the purpose of purchasing books . . .
and no part . . . for the erection or repair of
any building.” Added to in subsequent years
by reinvestment. \$852,477.21

John F. Patten Fund—Bequeathed in 1900 by
Grace D. Patten (Mrs. John F. Patten) in
memory of her husband for “the purchase
of books to make, or help make, entire,
some important department of the Li-
brary.” \$4,000.00

Augmented by the

Thomas Upham Coe Bequest—Bequeathed in
1927 by Thomas Upham Coe “to be added
to the Patten Fund, so-called.” 2,000.00

Total of Patten Fund \$6,000.00

Stodder Fund—To a nucleus of \$36,000.00 be-
queathed in 1924 by George Tyler Stodder
and added to in subsequent years by rein-
vestment, the termination in 1942 of life
trusts set up by George Tyler Stodder and
James Chesterman Stodder for Anne E.
Stodder added a balance received in 1942,
1943, and 1946. Of the income of this fund,
designated as the “Stodder Fund,” one-half
is for the purchase of books and the other
half “may, if needed, be used by the Library
for administration expenses.” \$1,369,912.38

Trustees Fund consisting of:

Luther H. Peirce Fund —Bequeathed in 1915 by Luther H. Peirce, the income for “the purchase of books or for any other purpose within the walls of said Library building.” Added to in subsequent years by reinvestment.	\$199,108.21
Frances A. Stetson Fund —Bequeathed in 1918 by Frances A. Stetson “to be used as may seem to them (the Trustees) best.”	1,000.00
Ernestine Thompson Fund — Bequeathed in 1945 by Ernestine Thompson without conditions either as to use of principal or income.	1,000.00
Charles E. Adams Bequest without conditions either as to use of principal or income, received in 1949.	10,000.00
Clarence C. Stetson Fund —Bequeathed in 1950 by Clarence C. Stetson, the income “to be used for the general administration expenses of said Library.”	4,334.24
Other monies from unexpended gifts and reinvestment, upon which there is no restriction as to use.	63,316.24
Total of Trustees Fund	\$278,758.69
Louise Baldwin Thompson Fund —Bequeathed in 1944 by Louise de Hauteville Bell (Mrs. Jaffray de Hauteville Bell neé Louise Baldwin Thompson) in memory of her mother, Louise Baldwin Thompson (Mrs. Arad Thompson), “all books purchased with this fund to bear a bookplate in her name.”	\$2,000.00

Administered by the Trustees of the Hersey Fund

Hersey Fund—Bequeathed in 1875 by Samuel F. Hersey and its income now, by provision of the City Ordinances, unalterably fixed at \$4,000.00 and devoted “to the perpetual maintenance of the Bangor Public Library.” \$100,000.00

Administered by the City of Bangor

Bangor Mechanic Association Fund — Conveyed by the Bangor Mechanic Association (founded 1828) to the City of Bangor in various years, beginning in 1867 and continuing until 1883, and administered in accordance with an agreement with the Trustees of the Hersey Fund “for the purpose of establishing and perpetually maintaining a Public Library in the City of Bangor.” \$12,000.00

Administered by the Bangor Mechanic Association

Edward Ellison Fund—Bequeathed in 1918 by Mary Harris Ellison Curran (Mrs. Nicholas F. Curran), in memory of her father, Edward Ellison, “for the purchase of books, other than works of fiction” of which only one copy is to be bought and that “may never be taken from the Library.” \$10,000.00

Total Endowment (principal) \$2,631,148.28

Report of the Trustees of the Hersey Fund

Bangor, January 22, 1957

To the City Council of the City of Bangor:

The Trustees of the Hersey Fund submit their annual report. They have received from the City Treasurer the sum of four thousand (\$4,000.00) in quarterly payments, which have been paid to the treasurer of the Board of Managers of the Bangor Public Library.

They also submit, herewith, the annual reports of the librarian of the Bangor Public Library, the treasurer of the Trustees of the Bangor Public Library, and the treasurer of the Board of Managers of said library.

DONALD S. HIGGINS

W. P. NEWMAN

MARTYN A. VICKERS, M.D.

BOUTELLE SAVAGE

RALPH L. WAYMOUTH

Trustees of the Hersey Fund

Report of the Librarian

To the Board of Managers and Trustees of the Bangor Public Library:

During 1956, as it does every year, the cost-of-building index continued to rise. At the same time the pressure of our book collection on our inadequate storage space became more acute. A council order intended to supply the \$100,000 estimated in 1955 as enough to provide a suitable book-storage addition was looked on with approval by the council but failed of enactment because of a technicality. The land on which the addition must be built is now the property of the Trustees of the Bangor Public Library, having been deeded by the city to the board in 1923. Prevailing legal opinion is that the city may issue bonds only for projects to be carried out on land owned by the city.

Our first need for 1957 is a way to overcome this technicality. The erection of the book storage addition is imperative.

Our book collection now numbers 310,623 volumes. The theoretical capacity of our present storage space is 230,128 volumes, a figure that we exceeded as long ago as 1944. We withdraw books, sensibly, as well as add them. We acquired 14,550 new books in 1956, at the same time removing 4,890, making the net gain only four-sevenths of the gross additions.

It is gratifying to be able to report that the use of the library, as measured by the home use of books, increased 10% as compared with 1955. The total for 1956 was 322,642; for 1955, 292,553. The 1956 figure is the largest annual use in fourteen years. All departments—adult, children's, extension, music—shared in the increase. Obviously public interest, rather than any one thing that may have been done by the library other than meet the demand, is the explanation. The full use of clear plastic covers over the publishers' colorful book jackets may have whetted public interest. In two words, "improved packaging."

Twenty-nine per cent of the home reading is adult non-fiction, 33% adult fiction, and 38% juvenile.

The supplying of home reading is far from being the only activity of the library. There is the reference department answering 12,329 questions; there is the job of giving out the Tello-Test answers 13,417 times; there are the book boxes supplied in 175 school rooms and 99 sets of encyclopedias in schools in Bangor. There are the 144 teaching units sent out by the children's department, the 102 story periods, the annual author's tea. There are seventeen exhibits in the lecture hall and the 266 public meetings held free by 43 organizations in various rooms of the library. There is the intensive use of the reading room by high school students from one o'clock to four o'clock daily. There is the doctors' library at the Eastern Maine General Hospital and the law books in the Penobscot County Bar Library. The list could be extended a long way.

Gifts to the library were many and interesting. Twelve hundred and twelve volumes were added by gift, many of them federal publications and file copies of reports. New federal maps totalled 1,701. A fine collection of music came in from the estate of Adelbert Wells Sprague. The estate of Charlotte M. Thatcher gave a collection of children's shoes gathered from all over the world. The libraries of Bowdoin College, Colby College, and the Bangor Theological Seminary added generously to our back files of periodicals.

Through the Rapaport Auto Company of Bangor the Lincoln-Mercury-Continental Division of the Ford Motor Company gave four paintings of modern Bangor done by Eunice Utterback. Philip J. Brockway, following a showing of his paintings in our exhibit hall, presented his painting of Mt. Katahdin. Francis Hamabe gave to the children's room a copy of his serigraph "The One-Ring Circus." Mrs. John Alfred Anderson gave a flower portrait by Flora Haynes Sweet, a Bangor artist of another generation.

The library building and the high school building are heated by the same plant. It is operated by the school department, the two institutions sharing the cost. Formerly, until the meter wore out in late 1955, the shares were determined by meter readings. In consultation during 1956 the two institutions decided that replacing the meter was too costly. They agreed on a proportion of 22% for the library and 78% for the high school. Use experience, variation in hours, and cubic contents of buildings were factors considered. The expense to the library was \$3,415.57.

Fifty individuals, in all categories of employment, provided the full-time equivalent of 34.64 persons. Several prolonged illnesses, extending beyond the time for which pay could be allowed, caused this figure to be higher than normal. Staff hours with pay lost because of illness, family emergencies, and funerals, amounted to 1,461, or 72% of the time of one library assistant. Five staff members are to be congratulated on avoiding any such absences.

The employees of the library all shared in the one-step pay increase provided by city appropriation and effective with the first payroll in July. This was in addition to regular annual merit increases for those not yet at the top of their pay ranges. A corollary of this increase was the adoption of a merit rating form adapted to library conditions from the form in use at city hall. Ratings were made by the librarian at the end of the first half and the third and fourth quarters of the year.

During the year five persons were appointed to the full-time staff and four were lost through resignation.

The doctors' medical library at the Eastern Maine General Hospital, for which we have long supplied books and periodicals selected by the doctors' committee, was reorganized under the direction of Dr. Lawrence L. Weed. We cooperated by sending 377 volumes of medical periodicals for binding.

In the field of maintenance our principal projects were in replacing many radiator traps and valves and in struggling to keep our 1912 freight elevator in operation. In the end an elevator maintenance contract was entered into. The superintendent of the building did much repair work on the copper roof and repainting in the book storage area. The flagpole was lowered and painted.

The death on October first of George F. Eaton, since 1930 a representative of the Bangor Mechanic Association on the library boards, robbed the boards of their vice-president and a devoted member. Mr. Eaton constantly brought new friends and new enthusiasms to the library, thus contributing greatly to its growth.

Respectfully submitted,

L. FELIX RANLETT, *Librarian*

Bangor, Maine, January 22, 1957

Report of the Treasurer

*To the Board of Trustees and the Board of Managers
of the Bangor Public Library:*

On the following seven pages are presented the financial statements of the Bangor Public Library. Copies of the detailed statements, which include a list of investments, are available for inspection at the library (library call numbers 027.4. B 224a. 1956 and 027.4. B 224an. 1956) or at the office of the city clerk of the City of Bangor.

The report of Arthur Andersen & Co., independent public accountants, is shown on page 17.

ERWIN S. ANDERSON

Treasurer.

Bangor, Maine, January 22, 1957.

Trustees of the Bangor Public Library
Statements of Income and Expenditures
General Operating and Book Funds
For the Year Ended December 31, 1956

	General Operating Fund	Book Fund
INCOME:		
Endowment income received from—		
Frederick W. Hill and Marianne Hill Fund.... \$		\$34,511.65
Stodder Fund	35,757.82	35,757.79
Trustees Fund	4,619.00	
Hersey Fund (Note 2)	4,000.00	
Bangor Mechanic Association Fund (Note 2) ..	600.00	
Edward Ellison Fund (Note 2)		429.66
Interest and dividends		5,900.75
City of Bangor appropriation, including \$200 of State Aid	40,966.00	200.00
Received from librarian—		
Registration fees, fines, etc.	5,535.77	
For music record fund		428.95
	<u>\$91,478.59</u>	<u>\$77,228.80</u>
EXPENDITURES:		
Salaries—		
Operating	\$72,678.66	\$
Acquiring and processing new books		20,037.00
Books and pamphlets		35,740.18
Periodicals		7,160.40
Maps, prints and music		1,742.26
Binding		8,441.15
Employees' retirement plan	6,007.18	
Heat	3,434.82	
Electricity	1,314.32	
Water	138.60	
Postage and office supplies	2,102.82	
Repairs and improvements	1,442.91	
Furniture and furnishings	767.62	
Printing and publicity	1,191.35	
Janitor's supplies	893.19	
Telephone	705.96	
Library of Congress catalog cards	495.29	
Transportation	241.08	79.14
Miscellaneous	177.87	
	<u>\$91,591.67</u>	<u>\$73,200.13</u>
Excess or deficiency* of income over expenditures for the year	\$ 113.08*	<u>\$ 4,028.67</u>
The accompanying notes are an integral part of these statements.		

Trustees of the Bangor Public Library
 Statements of Income and Expenditures
 Endowment Funds
 For the Year Ended December 31, 1956

	Trustees Fund	Frederick W. Hill and Marianne Hill Fund	Stodder Fund	John F. Patten Fund	Louise Baldwin Thompson Fund
INTEREST AND DIVIDEND INCOME....	\$12,745.48	\$34,511.65	\$71,515.61	\$262.20	\$62.70
EXPENDITURES:					
Transfers to other funds—					
General operating fund..	\$ 4,619.00	\$	\$35,757.82	\$	\$
Elevator fund	2,300.00				
Book fund		34,511.65	35,757.79		
Salaries	2,100.00				
Auditing services	1,500.00				
Insurance premiums	1,224.48				
Conventions and travel....	339.86				
Books purchased				282.16	62.31
Custody of securities.....	273.46				
Miscellaneous	34.10				
	<u>\$12,390.90</u>	<u>\$34,511.65</u>	<u>\$71,515.61</u>	<u>\$282.16</u>	<u>\$62.31</u>
Excess or deficiency* of in- come over expenditures for the year	<u>\$ 354.58</u>	<u>\$</u>	<u>\$</u>	<u>\$ 19.96*</u>	<u>\$.39</u>

The accompanying notes are an integral part of these statements.

Trustees of the Bangor Public Library

Statements of Changes in Fund Capital

For the Year Ended December 31, 1956

	Combined Funds	General Operating Fund	Elevator Fund	Book Fund	Combined Endowment Funds
PRINCIPAL (see statements of changes in endowment fund capital):					
Gifts and bequests	\$ 1,676,253.12	\$	\$	\$	\$ 1,676,253.12
Net gains on sales of investments	832,895.16				832,895.16
Total principal at December 31, 1956 (\$2,433,832.04 not expendable)	\$2,509,148.28	\$	\$	\$	\$2,509,148.28
INCOME:					
Expendable only for books—					
Balance at December 31, 1955	\$ 191,103.35	\$	\$	\$ 190,999.62	\$ 103.73
Add or deduct*—Excess or deficiency* of income over expenditures	4,009.10			4,028.67	19.57*
Balance at December 31, 1956	\$ 195,112.45	\$	\$	\$ 195,028.29	\$ 84.16
Appropriated for elevator—					
Balance at December 31, 1955	\$ 12,052.15	\$	\$ 12,052.15	\$	\$
Add—					
Transferred from Trustees Fund	2,300.00		2,300.00		
Interest on savings account	319.09		319.09		
Balance at December 31, 1956	\$ 14,671.24	\$	\$ 14,671.24	\$	\$
Not restricted—					
Balance at December 31, 1955	\$ 2,806.53	\$2,739.37	\$	\$	\$ 67.16
Add or deduct*—Excess or deficiency* of income over expenditures	241.50	113.08*			354.58
Balance at December 31, 1956	\$ 3,048.03	\$2,626.29	\$	\$	\$ 421.74
Total fund capital at December 31, 1956	\$2,721,980.00	\$2,626.29	\$14,671.24	\$195,028.29	\$2,509,654.18

The accompanying notes are an integral part of these statements.

Trustees of the Bangor Public Library
Statements of Cash, Investments and Fund Capital
December 31, 1956

ASSETS	General			Elevator Fund	Book Fund	Combined Endowment Funds
	Combined Funds	Operating Fund				
CASH:						
Principal	\$ 184,667.22	\$	\$		\$	\$ 184,667.22
Expendable only for books	70,665.87				70,581.71	84.16
Not restricted	3,048.03	2,626.29				421.74
INVESTMENTS (Note 1):						
Not expendable (market value \$2,940,675)	2,267,558.31					2,267,558.31
Expendable only for books (market value \$155,784)	124,446.58				124,446.58	
Appropriated for elevator—Cash in savings account	14,671.24		14,671.24			
Not restricted (market value \$67,300)	56,922.75					56,922.75
	<u>\$2,721,980.00</u>	<u>\$2,626.29</u>	<u>\$14,671.24</u>		<u>\$195,028.29</u>	<u>\$2,509,654.18</u>
FUND CAPITAL						
PRINCIPAL:						
Gifts and bequests	\$1,676,253.12	\$	\$		\$	\$1,676,253.12
Net gains on sales of investments	832,895.16					832,895.16
Total principal (\$2,433,832.04 not expendable)	<u>\$2,509,148.28</u>	<u>\$</u>	<u>\$</u>		<u>....</u>	<u>\$2,509,148.28</u>
INCOME:						
Expendable only for books	195,112.45				195,028.29	84.16
Appropriated for elevator	14,671.24		14,671.24			
Not restricted	3,048.03	2,626.29				421.74
	<u>\$2,721,980.00</u>	<u>\$2,626.29</u>	<u>\$14,671.24</u>		<u>\$195,028.29</u>	<u>\$2,509,654.18</u>

The accompanying notes are an integral part of these statements.

Trustees of the Bangor Public Library
Notes to Financial Statements
December 31, 1956

- (1) Investments are carried at cost or, in the case of gifts or bequests, at the market value at the date received.
- (2) In addition to the funds administered by the Trustees, the Library is beneficiary of the income of the following funds:

Income not restricted—

Hersey Fund, administered by the Trustees of the Hersey Fund, principal \$100,000, income fixed at \$4,000 per annum by contractual agreement with the City of Bangor which holds the principal.

Bangor Mechanic Association Fund, administered by the City of Bangor, principal \$12,000.

Income expendable only for books—

Edward Ellison Fund, administered by the Bangor Mechanic Association, principal \$10,000.

Report of the Independent Public
Accountants

*To the Board of Trustees and the Board of Managers
of the Bangor Public Library:*

We have examined the statements of cash, investments and fund capital of the funds administered by the TRUSTEES OF THE BANGOR PUBLIC LIBRARY (a Maine corporation) as of December 31, 1956, and the related statements of income and expenditures and changes in fund capital for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying statements present fairly the cash, investments and fund capital of the funds administered by the Trustees of the Bangor Public Library as of December 31, 1956, and the income and expenditures and changes in fund capital for the year then ended.

ARTHUR ANDERSEN & Co.

Boston, Massachusetts,
January 11, 1957.

1956 Organization
Board of Managers and Trustees
of the
Bangor Public Library
Consisting of the
Trustees of the Hersey Fund

William P. Newman, term expires January 1961
Donald S. Higgins, term expires January 1957
Boutelle Savage, term expires January 1959
Martyn A. Vickers, M.D., term expires January 1961
Ralph L. Waymouth, *ex officio* as City Treasurer
and the

Officers of the Bangor Mechanic Association
George F. Eaton (died October 1, 1956)
Charles F. Bragg, 2nd
Erwin S. Anderson
Horace S. Stewart

Officers

President, Donald S. Higgins
Vice-President, George F. Eaton
Treasurer, Erwin S. Anderson
Secretary and Clerk, L. Felix Ranlett

Standing Committees

Auditing, Mr. Higgins
Finance, Mr. Eaton, Mr. Stewart, and *ex-officio*, Mr. Anderson
Purchasing, Mr. Bragg, Mr. Savage, and Mr. Waymouth
Building and Grounds, Mr. Newman, Mr. Higgins, and Dr. Vickers
Insurance and Property Values, Mr. Higgins, Mr. Savage, and Dr. Vickers

1956 Organization

Library Personnel

(Who worked at any time during 1956)

Librarian and Staff

(In order of first appointment to staff)

Olive M. Smythe, *Reference Librarian*
 Pauline E. Tartre, *Chief, Accessions and Classification Department*
 H. Eola Mayo, *Librarian's Secretary*
 Marion C. Cluff, *Chief, Catalog Department*
 L. Felix Ranlett, *Librarian*
 Ruth E. Dole, *Chief, Extension Department*
 Freda M. Wilks, *First Assistant, Catalog Department*
 Charlotte C. Bowler, *Chief, Circulation Department*
 Rossa W. Giberson, *First Assistant, Accessions and Classification Department*
 Thelma A. Rebstock, *Assistant, Catalog Department*
 Helen H. Wheeler, *Children's Librarian*
 Dorothy H. Foley, *Assistant, Accessions and Classification Department*
 Jeanette Staples, *First Assistant, Reference Department*
 Joan M. Tesseo, *Assistant, Children's Department*
 Doris M. Lichtenstein, *Assistant, Children's Department*
 Lillian Y. Marquis, *Chief, Periodicals and Binding Department*
 *Virginia M. Lane, *First Assistant, Office*
 Barbara B. Byrnes, *First Assistant, Circulation Department*
 Marjorie A. Moore, *Assistant, Circulation Department*
 Marie C. McDonough, *Assistant, Extension Department*
 *Joanne A. Brown, *Assistant, Office*
 Helen A. Remington, *Assistant, Reference Department*
 Kay J. Doebener, *Assistant, Circulation Department*
 *Alice A. Grant, *Assistant, Periodicals and Binding Department*
 Evelyn K. Jordan, *Assistant, Children's Department*
 Dorothea Q. Flagg, *Assistant, Circulation Department*
 *Vivian M. Harriman, *Assistant, Children's Department*
 Benita J. Dorsky, *Assistant, Children's Department*
 M. Evelyn Fall, *Assistant, Circulation Department*
 Faith H. Kelley, *Assistant, Periodicals and Binding Department*
 Judith M. Ladd, *Assistant, Office*

Part-time and Probationary Assistants

Ardene R. Delano	Eileen Tardiff
Gloria G. Faulkner	Louise C. Tardiff
Mary J. Murray	Mary Jane Tozier
C. Louise Snyder	Dorrice M. Wetzler

Care of Building

Omer J. Nadeau, <i>Superintendent of the Building</i>	
Elmer W. Gibbs, <i>Janitor</i>	Edward L. McCann, <i>Asst. Jan.</i>
C. S. Barchard, <i>Engineer</i>	*Shenton A. Peters, <i>Asst. Jan.</i>
*Cornelius Golden, <i>Asst. Janitor</i>	John R. Tolman, <i>Asst. Jan.</i>
Warren L. Hurd, <i>Asst. Janitor</i>	Albert K. Watson, Jr., <i>Asst. Jan.</i>
*Resigned	



George F. Eaton
1892-1956

A member of the Board of Managers and Trustees of the Bangor Public Library, 1930-1956, Vice-President, 1951-1956. Finance Committee, 1951-1956. Building and Grounds Committee, 1948-1951. Purchasing Committee, 1930-1949.

Statistics of the Library

TABLE A

Books in the Library, 1956

By Class

Class and Class Number	In Library Jan. 1, 1956	Net Additions	In Library Dec. 31, 1956
General works 000-099.....	19,325	365	19,690
Philosophy 100-199	4,169	92	4,261
Religion 200-299	8,170	224	8,394
Social sciences 300-399.....	57,797	2,097	59,894
Language 400-499	1,496	(-1)	1,495
Pure science 500-599.....	11,069	630	11,699
Useful arts 600-699	28,076	839	28,915
Fine arts 700-799	38,568	761	39,329
Literature 800-899	21,052	404	21,456
Description 910-919	9,186	248	9,434
History 900-909, 930-999.....	24,527	401	24,928
Biography 920, 929 & B.....	19,182	596	19,778
Fiction	59,898	1,452	61,350
Totals	302,515	8,108	310,623
Gross additions were	14,550		
Removals	6,442		
Making net additions	8,108		

By Location and Kind, December 31, 1956

Location	Adult	Juvenile	Total
Central Library	228,578	29,240	257,818
Music Branch	20,416		20,416
Extension	12,469	19,920	32,389
Totals	261,463	49,160	310,623
	Number	Percent	
Adult non-fiction	220,345	71%	
Adult fiction	41,118	13%	
Juvenile	49,160	16%	
Totals	310,623	100%	
Volumes per capita			9.86

TABLE B

Additions and Removals, 1956*Sources of Additions*

	New Titles	Added Copies	Replace- ments	Binding Serials	Totals
Purchase	4,306	7,264	1,272	439	13,281
Gift	489	602	73	48	1,212
Return after loss.....	..	..	57	..	57
Totals	4,795	7,866	1,402	487	14,550

Causes of Removals

Withdrawn:

Worn out	4,075	
Duplicate	21	
Obsolete	359	
Sold	1	
Given away	408	
Damaged	26	
Total withdrawn		4,890

Lost:

Charged out and not returned.....	1,164	
Missing in inventories	216	
Missing from classes not inventoried.....	17	
Lost and paid for	145	
Contagion	4	
Burned	6	
Total lost		1,552
Total removed		6,442
Net additions (additions less removals).....		8,108

TABLE C

Binding and Repair, 1956

Sent to bindery:

Previously unbound:

Volumes of serials, central library.....	464
Volumes of serials, medical library.....	377
Volumes not serials	..

Previously bound:

Volumes to be rebound	3,418
Volumes to be repaired	660

4,919

TABLE D

Registration, 1956

(Principal registration period is three years)

	Adult	Juvenile	Total
Card holders Jan. 1, 1956.....	13,475	2,533	16,008
Registrations removed because of failure to renew, change of address, death, etc.	2,119	707	2,826
	11,356	1,826	13,182
New registrations, 1956	2,460	897	3,357
Theoretical total of card holders Dec. 31, 1956	13,816	2,723	16,539
Plus discrepancy discovered by actual count of registrations in force Dec. 31, 1956	99	..	99
Card holders Dec. 31, 1956.....	13,915	2,723	16,638
Including registrations renewed in 1956	1,902	159	2,061

TABLE E

Class of Borrowers, 1956

	Adult	Juvenile 3rd-8th Grade	Juvenile (Total Parent's Juve- Cards nile)	Total
A. Bangor residents	11,141	1,953	666 (2,619)	13,760
AS. Army service	831			831
B. Business cards	200			200
C. Non-resident individuals who pay \$1.00 a year (juvenile \$0.50) for over- the-desk service, or \$3.00 a year (juvenile \$1.50) plus postage for mail service	1,650	96	8 (104)	1,754
D. Special borrowers who make a deposit	8			8
E. Libraries outside of Bangor	82			82
I. Visitors who make a de- posit of \$2.00.....	23			23
J. Non-resident groups	9			9
	13,944	2,049	674 (2,723)	16,667

Percent of population registered, counting only classes A, AS, and B...47%

Percent of population registered, counting all classes.....53%

TABLE F

Circulation, 1956 Entire Library

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Central Library				
General works, 000-099.....	772		1,002	1,774
Philosophy 100-199	2,986		30	3,016
Religion 200-299	3,314		581	3,895
Social sciences 300-399.....	6,442		23,569	30,011
Languages 400-499	589		69	658
Pure science 500-599.....	3,395		2,849	6,244
Useful arts 600-699.....	10,203		3,316	13,519
Fine arts 700-799	7,910		1,818	9,728
Literature 800-899	9,328		1,092	10,420
Description 910-919	8,099		1,373	9,472
History 900-909, 930-999.....	3,266		1,773	5,039
Biography 920-929 and B.....	7,920		4,684	12,604
Current periodicals 000.....	17,093		833	17,926
Fiction		94,535	21,480	116,015
Total Central Library.....	81,317	94,535	64,469	240,321
Music Branch—records	2,390			2,390
Music Branch—music	3,824			3,824
Total Music Branch.....	6,214			6,214
Total, Central Library and Music Branch.....	87,531	94,535	64,469	246,535
Extension Department	4,575	12,844	58,688	76,107
Total entire library.....	92,106	107,379	123,157	322,642
Percent	29%	33%	38%	100%
Circulation per capita				10.42
Circulation per registered borrower.....				19.73

Extension Department, 1956

	Adult Fiction	Adult Non- Fiction	Juvenile	Total
Bangor grade schools (public, grades I-VI and parochial, grades I-VIII			21,024	21,024
Bangor High School.....	4,188	1,241		5,429
John Baptist High School.....	968	269		1,237
Fifth Street Jr. High			14,371	14,371
Garland Street Jr. High.....			13,520	13,520
Eddington School			359	359
Holden Schools			763	763

Orrington Schools		2,796	2,796
Veazie School		1,426	1,426
Bangor Children's Home.....		50	50
Bangor City Hospital.....	127		127
Bangor Osteopathic Hospital.....	40		40
Bangor Theological Seminary.....	31	827	858
E.M.G.H. Patients' Library.....	6,536	2,155	3,760
Hammond St. Church.....	78	68	146
Home for Aged Men.....	35		35
Home for Aged Women.....	597		597
King's Daughters Home.....	35		35
St. Joseph's Hospital.....	43	3	2
St. Michael's Home.....			8
Summer Camps	14	3	609
Teachers Sets	152	9	
Totals	12,844	4,575	58,688
			76,107

Deposits as follows, were also maintained, where books were used for reference only: Bangor Osteopathic Hospital Doctors' Medical Library, City Clerk's Office, City Manager's Office, City Planner's Office, City Purchasing Agent's Office, Community Chest Office, E.M.G.H. Doctors' Medical Library, E.M.G.H. Nurses' Professional Library, Penobscot Bar Library, Police Headquarters, Public Welfare Department Office, Public Works Department Office, Water Board Office, 99 sets of encyclopedias are on deposit in school rooms or principals' offices.

TABLE G

Books in Library and Circulation, Twenty Years

Year	Books in Library		Circulation
	Dec. 31		
1937.....	186,914.....		384,801
1938.....	195,726.....		389,785
1939.....	204,928.....		415,723
1940.....	212,193.....		416,029
1941.....	218,181.....		405,323
1942.....	222,249.....		358,740
1943.....	228,236.....		310,535
1944.....	230,968.....		314,317
1945.....	236,562.....		316,655
1946.....	243,812.....		310,699
1947.....	251,116.....		308,058
1948.....	257,860.....		310,727
1949.....	264,657.....		308,181
1950.....	271,168.....		303,096
1951.....	276,144.....		309,180
1952.....	283,405.....		297,979
1953.....	290,699.....		289,062
1954.....	297,788.....		282,760
1955.....	302,515.....		292,553
1956.....	310,623.....		322,642

TABLE H

Miscellaneous Statistics, 1956

Postal card notices for overdue books.....	12,633
Second notices for overdue books.....	1,750
Reference questions answered, adult (general 12,329; Tello-Test 13,417)	25,746
Reference questions answered, juvenile.....	528
Reserves for home use.....	10,930
Discarded books given away.....	433
Lectures outside library.....	12
Television appearances	0
Exhibits in lecture hall:	
Offered or invited	17
Public meetings (by 43 organizations).....	266
Mail service to 148 individuals and 33 libraries in 104 cities or towns, total books	7,120
Borrowed from 7 libraries, books.....	34
Lent to 33 libraries, books.....	943
Newspapers currently received:	
Titles	17
Duplicates	7
Other periodicals currently received:	
Titles	899
Duplicates	401
New cards filed in all catalogs and shelf lists.....	23,465
Staff hours lost from illness, funerals, etc.	1,461

U. S. Office of Education, Public Library Statistical Report, 1956

Report for fiscal year ending Dec. 31, 1956

General

1. Name of Library, Bangor Public Library. Date of founding, 1883.
2. Name of Librarian, L. Felix Ranlett. Date appointment, January 1, 1937.
3. Chief Librarian appointed by, The Board of Managers of the Bangor Public Library.
4. Governmental unit of support, City.
6. Population served, (1950 U. S. Census, final) 31,558.
7. Size of area legally entitled to service, square miles, 32.9
8. Terms of use: a. Free for lending to residents of Bangor. Lends to others for a fee or deposit.
9. Number of hours central library is open per week: (a) For circulation, 72 for 9 months, 54 for 3 months. (b) For reading and study, same.
10. Number of days central library is open during year, 303. Number of days open per week, 6.

Agencies

11. 1 central library in building owned by library, 1 branch in institution, 175 stations in schools, 15 stations in institutions, 13 other stations. Total 205.
12. Bookmobiles 0
13. Lends to school classrooms and school libraries.

Book Stock

14. Volumes at beginning of year.....	257,651	44,864	302,515
15a. Volumes purchased during year.....	6,300	6,981	13,281
15b. Volumes otherwise added during year.....	1,219	50	1,269
Total	265,170	51,895	317,065
16. Volumes withdrawn from record during year	3,707	2,735	6,442
17. Volumes at end of year.....	261,463	49,160	310,623
18. Titles added during year.....	2,996	869	3,865

Circulation and Use

	Volumes	Percentage of Total Circulation
19a. Number of volumes of adult non-fiction lent for home use	92,106	29%
19b. Number of volumes of adult fiction lent for home use	107,379	33%
20. Number of books for children lent for home use	123,157	38%
21. Total number of volumes lent for home use...	322,642	100%
22. Period of loan for the majority of adult book stock is 28 days.		
23. Number of interlibrary loans:		
Volumes lent		943
Volumes borrowed		34
24. Number of reference questions answered (adult).....		25,746
25. Statistics not kept for uncataloged material.		
26. Number of newspapers currently received excluding duplicates		17
27. Number of periodicals currently received excluding duplicates		899

Registration

	Adult	Juvenile	Total
28. Total number of registered borrowers.....	13,915	2,723	16,638
29. Borrowers registered or reregistered.....	4,362	1,056	5,418
30. Number of non-resident borrowers (included above)	1,772	104	1,876
31. Annual fee for non-resident borrowers			
a. Over the desk	\$1.00	\$0.50	
b. By mail	\$3.00	\$1.50	
32. The length of the registration period is 3 years for residents and 1 year for non-residents or service personnel on duty in Bangor.			

BANGOR PUBLIC LIBRARY

Personnel

52.	Full-time equivalent of all employees.....	34.64
53.	Unpaid volunteer workers	0
54.	Regular working hours per week for a full-time staff member	39
55.	Employees under Civil Service	0

Finance

56	Source of tax support, direct appropriation.	
57	Total endowment principal—Administered by Trustees	
	(\$2,433,832.04 not expendable).....	\$2,509,148.28
	Administered by others (not expendable).....	122,000.00
		\$2,631,148.28
	Additions to endowment during the year.....	\$ 53,418.73

Receipts

58.	Unexpended balances from 1955.....	\$205,962.03
59.	City appropriation (includes state grant of \$200.00).....	\$ 41,166.00
65.	Income from endowment, trust, and invested funds.....	130,347.14
67.	Petty cash: Fines, fees, memberships, etc.....	5,964.72
70.	Total receipts 1956	\$177,477.86
71.	Total balances and receipts.....	\$383,439.89

Expenditures

72.	Salaries: Library staff	\$ 64,297.94
73.	Salaries: Building staff	8,380.72
74.	Books	57,943.05
75.	Periodicals	7,160.40
76.	Binding	8,441.15
79.	Heat, light, and water	4,887.74
80.	Insurance (all types)	1,224.48
81.	Other operating expenses	18,272.69
82.	Total operating expenses	\$170,608.17
84.	Major improvements	0.00
85.	Grand total expenditures	\$170,608.17
86.	Balances, Dec. 31, 1956.....	212,831.72
87.	Total expenditures and balances.....	<u>\$383,439.89</u>

The City of Bangor and The Bangor Public Library

In 1956, 72% of the entire cost of the library was met by the income of the trust funds described on pages 3-5 of this report, 4% was met by fees and fines, and the remaining 24% was supplied by appropriation by the City of Bangor under the provisions of section 1.5 of article 32 of chapter II of the city ordinances "For the purpose of maintaining a free public library and hereafter provide for the necessary expense of such maintenance, there shall be annually appropriated by the city council under the title of 'Library Fund' a sum sufficient to meet the estimated current expense of maintaining such library for the benefit of the public; such appropriation to be in charge of and expended under the direction of the trustees of the Hersey Fund." These provisions are the result of the contractual relationship between the city and the library set up in (1) the agreement of the city and the Bangor Mechanic Association ratified June 5, 1883 and (2) the action in 1904 under which the library discontinued membership charges to borrowers to become a free public library and the city assumed the necessary expense of maintaining such a library for the benefit of the public.

1000 copies

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