



The Bangor Public Library

Annual Reports, 1951

Our Purpose

The purpose of the Bangor Public Library is to preserve and disseminate knowledge and thought as recorded in print; to provide recreation through print; and to provide a maximum of assistance to its clients in the use of its collections. We are a general library yet we are also a library of record. We aim to provide printed material on all subjects likely to be of concern or interest either to present or potential users of whatever age or education. We recognize the scholarly resources of our neighbor library of the University of Maine and are interested that each library shall complement the other. Within the library building the use of the collections of the Bangor Public Library is free to all comers. The home-use privileges are free to all residents of Bangor and to whoever, regardless of place of residence, works, goes to school, or pays taxes in Bangor. To others they are available for a fee.

Cover photograph by

LUTHER S. PHILLIPS

Entrance of the Bangor Public Library and view southeast to the Post Office and New England Telephone and Telegraph Company Building

BANGOR PUBLIC LIBRARY ANNUAL REPORTS

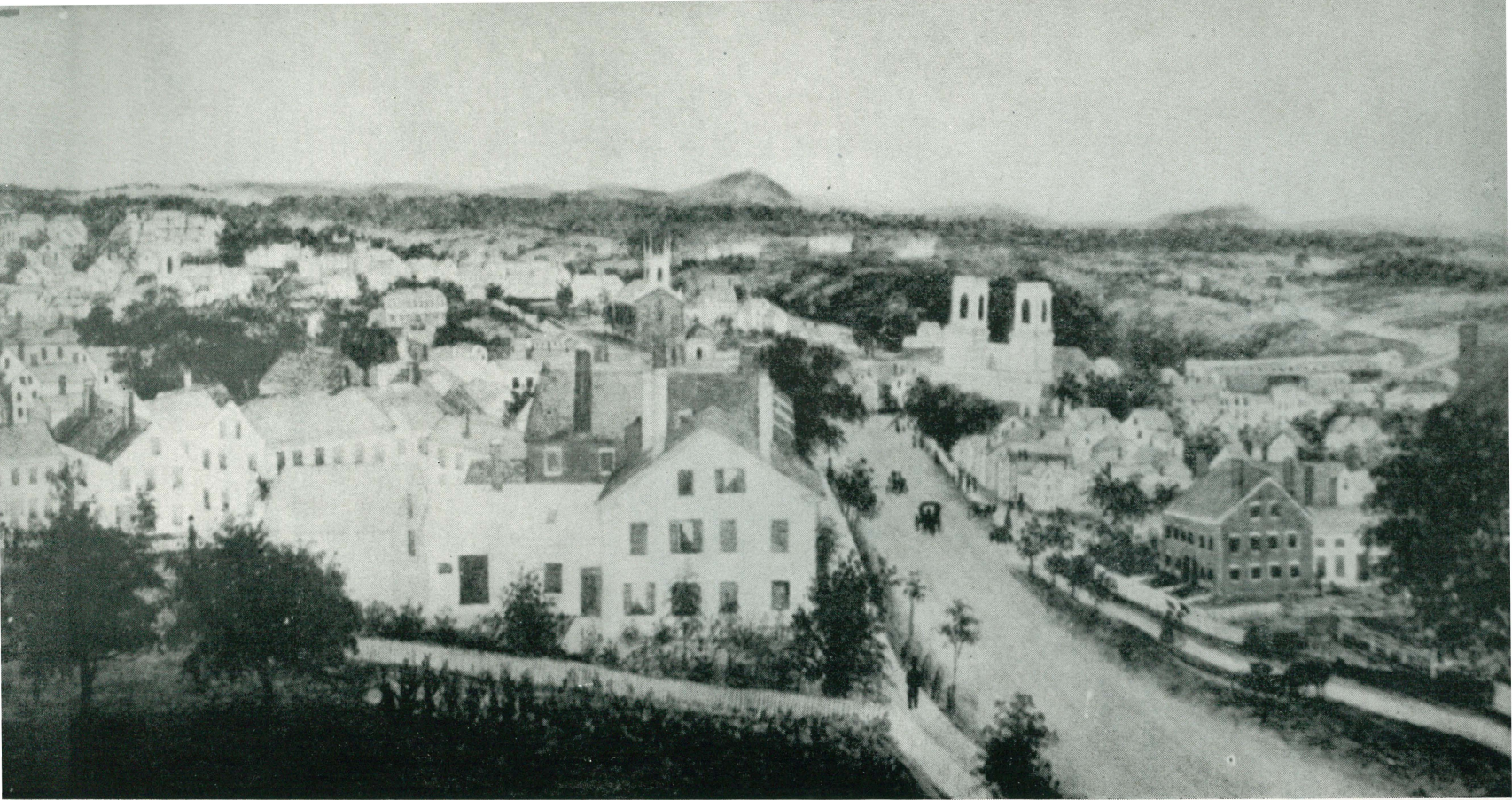
FOR THE FISCAL YEAR

JANUARY 1, 1951 - DECEMBER 31, 1951

PREPARED FOR PUBLICATION JANUARY 22, 1952



BANGOR PUBLIC LIBRARY
BANGOR, MAINE
1952



BANGOR, SOMETIME BETWEEN 1836 AND 1846

Scene looking from the grounds of the Bangor Theological Seminary east toward Peaked Mountain in Clifton. Spire, extreme left, is the original edifice of St. John's Episcopal Church, dedicated June 14, 1836. Brick church, center, with square belfry surmounted by four small pinnacles, is the second building of the First Congregational Church, dedicated July 30, 1831. White house, center foreground, is now 311 Hammond St. Church, right center, with two towers, is the Hammond Street Congregational Church, dedicated July 23, 1834. Covered bridge, right, went out in the flood of 1846. Photographed from an unsigned painting, the present location of which is not known.

Endowment

of the

Bangor Public Library

Administered by the Trustees of the Bangor
Public Library

Frederick W. Hill and Marianne Hill Fund—
Bequeathed in 1920 by Frederick W. Hill
“for the purpose of purchasing books . . .
and no part . . . for the erection or repair of
any building.” \$656,001.20

John F. Patten Fund—Bequeathed in 1900 by
Grace D. Patten (Mrs. John F. Patten) in
memory of her husband for “the purchase
of books to make, or help make, entire,
some important department of the Li-
brary.” 4,000.00

Augmented by the

Thomas Upham Coe Bequest—Bequeated in
1927 by Thomas Upham Coe “to be added
to the Patten Fund, so-called.” 2,000.00

\$6,000.00

Stodder Fund—To a nucleus of \$36,000.00 be-
queathed in 1924 by George Tyler Stodder
and added to in subsequent years by rein-
vestment, the termination in 1942 of life
trusts set up by George Tyler Stodder and
James Chesterman Stodder for Anne E.
Stodder added a balance received in 1942,
1943, and 1946. Of the income of this fund,
designated as the “Stodder Fund,” one-half
is for the purchase of books and the other
half “may, if needed, be used by the Li-
brary for administration expenses.” 1,178,014.18

Trustees Fund—Invested monies upon which there is no restriction as to the use of income. 159,566.05

Augumented by the

Luther H. Peirce Fund—Bequeathed in 1915 by Luther H. Peirce, the income for "the purchase of books or for any other purpose within the walls of said Library building." 75,000.00

Further augmented by the

Frances A. Stetson Fund—Bequeathed in 1918 by Frances A. Stetson "to be used as may seem to them (the Trustees) best." 1,000.00

Still further augmented by the

Ernestine Thompson Fund—Bequeathed in 1945 by Ernestine Thompson without conditions either as to use of principal or income. 1,000.00

Still further augmented by the

Charles E. Adams Bequest, without conditions either as to use of principal or income, received in 1949. 10,000.00

\$246,566.05

Louise Baldwin Thompson Fund—Bequeathed in 1944 by Louise de Hauteville Bell (Mrs. Jaffray de Hauteville Bell, née Louise Baldwin Thompson) in memory of her mother, Louise Baldwin Thompson (Mrs. Arad Thompson), "all books purchased with this fund to bear a bookplate in her name." \$2,000.00

**Administered by the Trustees of the
Hersey Fund**

Hersey Fund—Bequeathed in 1875 by Samuel F. Hersey and its income now, by provision of the City Ordinances, unalterably fixed at \$4,000.00 and devoted “to the perpetual maintenance of the Bangor Public Library.” \$100,000.00

Administered by the City of Bangor

Bangor Mechanic Association Fund — Conveyed by the Bangor Mechanic Association (founded 1828) to the City of Bangor in various years, beginning in 1867 and continuing until 1883, and administered in accordance with an agreement with the Trustees of the Hersey Fund “for the purpose of establishing and perpetually maintaining a Public Library in the City of Bangor.” \$12,000.00

**Administered by the Bangor
Mechanic Association**

Edward Ellison Fund—Bequeathed in 1918 by Mary Harris Ellison Curran (Mrs. Nicholas F. Curran), in memory of her father, Edward Ellison, “for the purchase of books, other than works of fiction” of which only one copy is to be bought and that “may never be taken from the Library.” \$10,000.00

Total Endowment	\$2,210,581.43
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Report of Trustees of the Hersey Fund

Bangor, January 22, 1952

To the City Council of the City of Bangor:

The Trustees of the Hersey Fund submit their annual report. They have received from the City Treasurer the sum of four thousand dollars (\$4,000.00) in quarterly payments, which have been paid to the treasurer of the Board of Managers of the Bangor Public Library.

They also submit, herewith, the annual reports of the librarian of the Bangor Public Library, the treasurer of the Trustees of the Bangor Public Library, and the treasurer of the Board of Managers of said library.

DONALD S. HIGGINS

M. C. MOULTON

W. P. NEWMAN

JOHN M. O'CONNELL, JR.

RALPH L. WAYMOUTH

Trustees of the Hersey Fund

Report of the Librarian

January 22, 1952

To the Board of Managers of the Bangor Public Library:

In 1951 two major improvements were effected; the remodelling of the combined lecture and exhibition hall and the opening of the fiction room in the basement. In the lecture hall were installed two windows, museum walls of monkscloth over plywood, an asphalt tile floor, and folding doors. The whole room was refinished in a light color. The fiction room supplied a browsing and lounging area with open-shelf space for 3,000 books, in what was formerly a hallway area occupied, in part, by the military collection of the Bangor Historical Society. By arrangement with the society part of the military collection was packed and stored until such time as the society shall have its own, independent rooms, and part, was placed on display in the historical room on the upper floor of the library.

WORK ON THE BUILDING

Other important work was done on the building. An asphalt tile floor was installed in the rotunda and the walls and honeycomb ceiling were repainted. Leak-stained plaster in the historical room was replaced and all four walls were repainted. Copper roofing, blown loose in a gale, was repaired. A large job of roof patching was carried out, in part by a roofing contractor and in part, by the superintendent of the building. The hot water installation was completed through the provision of a steam coil. To comply with the new inspection rules the freight elevator was supplied with a new tiller rope, electrical ground, safety lock, and gates. The front porch was partly repointed. The south chimney was repaired. Bubble drinking faucets were installed in both public washrooms and a soap and towel vending machine was placed in the women's washroom. The blower room was cleaned and refinished. The blower motors were reconditioned. The lawn at either side of the porch was rebuilt.

Following the municipal election of 1951 the city relinquished further use of our shipping and receiving room,

which has, since 1920, served as the polling place of ward 6. This action, particularly appreciated now that the building is becoming very crowded, will allow better continuous use of the room. Proper storage space for supplies and for books in the course of being added to or removed from the collection can now be provided.

CLASSIFICATION AND PAY PLAN

The library took advantage of the opportunity offered it by the city manager to have a personnel classification and pay plan survey made by the Public Administration Service, which was doing a similar job for the city. Thirty-eight positions, full-time and part-time, were surveyed. Custodial and office positions that correspond with positions existing in the city service were given identical specifications. In this detail and in the pay recommendations the library plan was integrated with the city plan. With a few minor modifications the plan, as recommended, was adopted to become effective with the first payroll of 1952. A code book, incorporating the pay plan, classifications, and all personnel rules, was prepared by the librarian. Administration is by the library.

PERSONNEL CHANGES

In full-time equivalent the library employed 29.51 persons. Actually, at one time or another, 46 individuals were employed. Many of the jobs were simply part-time, but it is unfortunate that seven full-time employees, whose jobs would have been permanent had they cared to remain, resigned. Four of the resignations were for family reasons and three, to take other jobs. All seven positions have been filled, but so large a turnover results in some loss of accomplishment. An unusually large amount of illness—1,547 hours—among 27 full-time staff members also added to our problems. Six staff members, Mrs. Charlotte C. Bowler, Marion C. Cluff, Charlene N. Fogg, H. Eola Mayo, Thelma A. Rebstock, and Freda M. Wilks, are to be congratulated on perfect health.

Raymond Fellows and the late Frank Fellows gave an important historical record, six volumes of typescript of the evidence taken at the various meetings of the St. John River Commission, 1909 to 1916. In these hearings the late Oscar F. Fellows was counsel on behalf of the United States.

GIFTS FOR US AND OTHERS

Among many gifts of books and pamphlets, particularly substantial ones were made by Mrs. Louis B. Barrett, Harriet Bailey, Shirley Bragg, Mrs. Ina Ladd Brown, Horace A. Cooley, Luther F. Coombs, Mrs. Kenneth W. Dymond, Henry J. Hart, Gabriel A. Iamurri, Frederick A. Leonard, Mrs. Elmer F. Little, Mrs. George F. Merrill, Dr. Charles A. Metcalf, Otto H. Nelson, C. Freeman Olsen, Mrs. Russell H. Peters, Mrs. John F. Spinney, the estate of Mrs. Franklin V. Strickland, Alice P. Walker, and William Woodside, all of Bangor. Some of these books were for retention in the library and others, for us to pass on to other libraries who might need them. Among many gifts of library material by non-residents those made by the following are particularly noteworthy: Colby College Library, Mrs. Herbert H. Dow, Mrs. O. J. Dunfee, Barrington Ivers, Mrs. Charles V. Kihlmire, Mrs. James Howard Means, Hartwell Pond, State of Maine Quarter Million Dollar Round Table, Abraham Walkowitz, and Clement Whittier.

PHONOGRAPH RECORD COLLECTION

Our phonograph record collection, which was inaugurated in June 1950, now contains 197 albums or separate single discs. Use during the year totalled 1,269 items. This collection is much appreciated and there is constant demand for additions to it.

In all of the 158 locations in Bangor (central library, school libraries, school rooms, hospitals, institutions, and city offices) where the library now maintains collections, there are 276,144 books. This is 8.77 books per capita. Home use of books totalled 309,180 volumes, amounting to 9.82 per

capita. Sixty-one per cent of the people of Bangor, not counting 1,385 non-resident borrowers who pay a fee, are registered as active users of the library.

TOTAL COST \$127,989.90

The total cost of operating the library, including \$52,082.50 to buy and process 8,700 new books, subscribe to 1,243 copies of 834 magazines and 16 newspapers and bind or rebind 1,449 books, amounted to \$127,989.90. Of this amount \$98,817.21 (77%) was from the income of trust funds, \$25,451.00 (20%) was from city appropriation, including the state grant of \$200.00, and \$3,721.69 (3%), from other sources, principally fines and non-resident fees. Expenditures from the General Account were \$1,563.52 less than budgeted and income from fines and fees, \$471.69 more than budgeted.

Complete statistics of the operation of the library are found on pages 21-28 of this report.

Respectfully submitted,

L. FELIX RANLETT, *Librarian*

Abbreviated Report of the Treasurer

January 22, 1952

To the Board of Managers and Trustees of the Bangor Public Library for the Year Ended December 31, 1951.

General Account

(All items in this account represent income.)

Receipts

Balance of cash on hand January 1, 1951.....	\$6,624.68
Trustees Fund—budgeted distribution.....	8,131.00
Bangor Mechanic Association—income for 1951.....	600.00
Librarian fines and non-resident fees.....	3,721.69
Hersey Fund—interest for 1951.....	4,000.00
City appropriation (including State Aid of \$200)...	25,451.00
Stodder Fund—one-half of 1951 income.....	26,554.29
	\$75,082.66

Disbursements

Telephone	\$458.38
Gas and electricity.....	1,133.29
Heat	2,672.35
Ice and water.....	115.05
Salaries of library staff and building staff.....	53,882.10
Furniture and fittings.....	2,312.21
Postage and stationery.....	1,442.68
Printing and publicity.....	781.16
Janitor's supplies.....	637.43
Repairs	2,362.87
Catalog cards from Library of Congress.....	158.13
Retirement for staff.....	5,436.20
State Aid (Transferred to Book Account).....	200.00
Public Administration Service wage survey.....	266.00
Christmas decorations.....	13.54
Transportation and delivery.....	200.77
Balance of cash on hand December 31, 1951.....	3,010.50
	\$75,082.66

Book Account

(All items in this account represent income.)

Receipts

Balance of cash on hand January 1, 1951.....	\$25,410.77
Balance of Income Investment Account on hand January 1, 1951.....	110,480.62
Proceeds from sale of securities.....	57,944.38
Income from Hill Fund.....	27,152.73
Income from Stodder Fund (one-half of total).....	26,554.29
State Aid.....	200.00
Income from Ellison Fund.....	394.00
Income from securities held in Income Investment Account.....	4,000.62
Petty cash—Receipts for lost and damaged books.....	\$340.91
Less: Replacements and repairs of lost and damaged books.....	124.60
	216.31
Payment stopped on three checks dated in 1950 and returned to income.....	16.30
Capital gains dividend.....	856.00
	\$253,226.02

Disbursements

Books and pamphlets.....	\$39,603.60
Periodical subscriptions.....	6,634.38
Binding and repair.....	4,429.55
Transportation.....	16.64
Maps, prints and music.....	809.44
Balance of Income Investment Account December 31, 1951.....	105,701.50
Purchase of securities.....	59,658.24
Capital gains dividend reinvested in stock.....	855.50
Capital gains dividend transferred to income.....	0.50
Cash from sale of securities held in Income In- vestment Account.....	1,532.88
Balance of cash on hand December 31, 1951.....	33,983.79
	\$253,226.02

Trustees Fund Income Account

Receipts

Balance of cash on hand January 1, 1951.....	\$ 8,226.09
Income from investments.....	11,076.98
	\$19,303.07

Disbursements

Insurance	\$ 1,663.43
Appropriation to General Account.....	8,131.00
Conventions and travel.....	196.08
Salaries	1,750.00
Custody of securities.....	265.69
Testimonial dinner for staff member on retirement	119.80
Typing annual reports.....	10.00
Postage on shipment of securities.....	21.24
Maine Library Association dues.....	9.00
Renovation of lecture hall and rotunda.....	3,164.66
Elevator Fund	2,300.00
Balance of cash on hand December 31, 1951.....	1,672.17
	\$19,303.07

Principal Account

Receipts

Balance of cash on hand January 1, 1951.....	\$ 7,945.38
Proceeds from sales, calls, liquidations, and conversions	69,950.84
Capital gains dividends.....	4,269.31
Subscription rights	113.38
	\$82,278.91

Disbursements

Purchase and conversion of securities.....	\$75,587.48
Capital gains dividends reinvested in stock.....	4,260.70
Balance of cash on hand December 31, 1951.....	2,430.73
	\$82,278.91

Frederick W. Hill and Marianne Hill Fund**Income Account**

(All income from investments is credited directly to the Book Account)

Principal Account*Receipts*

Balance of cash on hand January 1, 1951.....	\$ 7,680.58
Proceeds from sale or call of securities.....	168,563.07
Capital gains dividends.....	8,085.50
	\$184,329.15

Disbursements

Purchase of securities.....	\$175,179.32
Capital gains dividends reinvested in stock.....	7,281.83
Balance of cash on hand December 31, 1951.....	1,868.00
	\$184,329.15

John F. Patten Fund**Income Account***Receipts*

Balance of cash on hand January 1, 1951.....	\$332.90
Income from investments.....	228.00
	\$560.90

Disbursements

Books purchased	\$502.14
Balance of cash on hand December 31, 1951.....	58.76
	\$560.90

Principal Account*Receipts*

Balance of cash on hand January 1, 1951.....	\$13.86
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Disbursements

Balance of cash on hand December 31, 1951.....	\$13.86
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(There were no transactions involving principal during 1951)

Louise Baldwin Thompson Fund Income Account

Receipts

Balance of cash on hand January 1, 1951.....	\$38.33
Income from investments.....	57.20
	\$95.53

Disbursements

Purchase of books.....	\$86.75
Balance of cash on hand December 31, 1951.....	8.78
	\$95.53

Principal Account

Receipts

Balance of cash on hand January 1, 1951.....	\$37.60
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Disbursements

Balance of cash on hand December 31, 1951.....	\$37.60
--	---------

Stodder Fund Income Account

Receipts

Balance of cash on hand January 1, 1951.....	\$ 0.00
Income from investments.....	53,319.38
	\$53,319.38

Disbursements

Transferred to Book Account.....	\$26,554.29
Transferred to General Account.....	26,554.29
Accrued dividends and interest on securities purchased	85.80
Dividend on securities sold.....	125.00
Balance of cash on hand December 31, 1951.....	0.00
	\$53,319.38

Principal Account

Receipts

Balance of cash on hand January 1, 1951.....	\$11,435.60
Proceeds from sales and calls of securities.....	382,467.34
Capital gains dividends.....	12,062.74
Accrued dividend and interest on securities sold.....	85.80
Stock dividend	340.63
	\$406,392.11

Disbursements

Purchase of securities	\$395,186.63
Capital gains dividends reinvested in stock.....	9,965.89
Reduction in book value due to stock dividend.....	340.63
Balance of cash on hand December 31, 1951.....	898.96
	\$406,392.11

Premium Account

(Realized Net Capital Gains Since January 1, 1947)

(For Reference Only)

Date 1951	Trustees Fund	Hill Fund	Stodder Fund
January 1 balances.....	\$6,174.47	\$16,959.92	\$48,981.08
Additions for year.....	359.39	28,169.25	65,065.10
December 31 balances.....	\$6,533.86	\$45,129.17	\$114,046.18
Total to December 31, 1951—	\$165,709.21		

ERWIN S. ANDERSON,

Treasurer.

NOTE: Copies of the complete report, which includes details of investments, may be seen at the Bangor Public Library or at the office of the City Clerk of the City of Bangor.

Auditor's Certification

To the Board of Managers and Trustees of the Bangor Public Library:

I have examined the accounts of Erwin S. Anderson, Treasurer of the Bangor Public Library, for the year ended December 31, 1951. The cash receipts and disbursements of the year were found to be properly accounted for and the cash on hand as of December 31, 1951 was confirmed by certification obtained by me directly from the Merchants National Bank of Bangor. The items in the Premium Account also were verified by me.

The securities owned by the Library are held for safe-keeping by the Merchants National Bank of Bangor. They were produced for my inspection by an officer of that bank; all were accounted for and found to be in proper order.

FRANK H. FLOYD,

Auditor.

Bangor, Maine, January 22, 1952.

1951 Organization

Board of Managers and Trustees

of the

Bangor Public Library

Consisting of the

Trustees of the Hersey Fund

Donald S. Higgins, term expires January 1957

Manning C. Moulton, term expires January 1953

John M. O'Connell, Jr., term expires January 1953

William P. Newman, term expires January 1955

Ralph L. Waymouth, *ex officio* as City treasurer

and the

Officers of the Bangor Mechanic Association

George F. Eaton

Charles F. Bragg, 2nd

Erwin S. Anderson

Horace S. Stewart

Officers*President*, Donald S. Higgins*Vice-President*, George F. Eaton*Treasurer*, Erwin S. Anderson*Secretary and Clerk*, L. Felix Ranlett**Standing Committee***Auditing*, Mr. Higgins*Finance*, Mr. Stewart, Mr. Eaton, and *ex officio*, Mr. Anderson*Purchasing*, Dr. Moulton, Mr. Bragg, and Mr. Waymouth*Building and Grounds*, Mr. Eaton, Mr. Newman, and Mr. O'Connell*Insurance and Property Values*, Mr. Higgins, Mr. Stewart, and Mr. O'Connell

1951 Organization

Library Personnel

(Who worked at any time during 1951)

Staff

(In order of first appointment to staff)

Olive M. Smythe, *Reference Librarian*
 Pauline E. Tartre, *Chief, Accessions and Classification Department*
 Alice M. Wetherell, *Children's Librarian*
 H. Eola Mayo, *Librarian's Secretary*
 Marion C. Cluff, *Chief, Catalog Department*
 Edna D. Brown, *Chief, Circulation Department*
 L. Felix Ranlett, *Librarian*
 Ruth E. Dole, *Assistant, Circulation Department*
 Freda M. Wilks, *First Assistant, Catalog Department*
 Charlotte C. Bowler, *First Assistant, Circulation Department*
 Charlotte M. Torrey, *Chief, Extension Department*
 *Rose Eola Tuck, *First Assistant, Office*
 Rossa W. Giberson, *First Assistant, Accessions and Classification Dept.*
 Thelma A. Rebstock, *Assistant, Catalog Department*
 Helen H. Wheeler, *First Assistant, Children's Department*
 *Priscilla Dodge, *Assistant, Reference Department*
 *Dorothy H. Foley, *Assistant, Accessions and Classification Department*
 Dorrice M. Wetzler, *Assistant in Charge of Periodicals and Binding*
 *Marcia E. Downey, *Assistant, Circulation Department*
 Joanne L. Brooks, *Assistant, Circulation Department*
 Jeanette Staples, *First Assistant, Reference Department*
 Dolores C. Thayer, *Assistant, Extension Department*
 Joan M. Miles, *Assistant, Children's Department*
 Charlene N. Fogg, *Assistant, Circulation Department*
 Bernice Sutton, *Assistant, Reference Department*

Substitutes and Extra Help

Barbara A. Ackley	Helen von Lang
*Pearla M. Allison	*Marceda M. Leeman
Alfreda T. Black	Marjorie M. Melvin
Constance M. Brissette	Harriette D. Pickard
Susan L. Chase	*Mary L. Roby
Sandra C. French	Joan M. Thorne

Care of Building

Omer J. Nadeau, <i>Superintendent of the Building</i>	
Elmer W. Gibbs, <i>Janitor</i>	*Albert H. Howard, <i>Asst. Jan.</i>
C. S. Barchard, <i>Engineer</i>	Edward L. McCann, <i>Asst. Jan.</i>
Walter P. Gilbert, <i>Asst. Jan.</i>	*George W. Prosser, <i>Asst. Jan.</i>
Cornelius Golden, <i>Asst. Jan.</i>	Albert K. Watson, Jr., <i>Asst. Jan.</i>

*Resigned



A school class and their teacher being received by the children's librarian at the children's entrance of the library. Thirty-five classes from grades three, four, six, and seven made such visits during 1951 as a part of their school course.—Photograph by Robert T. Dymond.

Statistics of the Library

TABLE A

Books in Library, 1951

By Class

Class and Class number	In Library Jan. 1, 1951	Net Additions 1951	In Library Dec. 31, 1951
General works 000-099.....	16,341	515	16,856
Philosophy 100-199	3,885	55	3,940
Religion 200-299	7,427	118	7,545
Social Sciences 300-399	50,251	1,272	51,523
Language 400-499	1,379	15	1,394
Pure Science 500-599	9,959	107	10,066
Useful Arts 600-699	24,858	410	25,268
Fine Arts 700-799	36,027	458	36,485
Literature 800-899	19,657	179	19,836
Description 910-919	8,343	132	8,475
History 900-909, 930-999	23,016	341	23,357
Biography 920-929 & B.....	16,894	196	17,090
Fiction	53,131	1,178	54,309
Totals	271,168	4,976	276,144
Gross additions were 8,700			
Removals 3,724			
Making net additions 4,976			

By Location and Kind, December 31, 1951

Location	Adult	Juvenile	Total
Central Library	206,657	22,676	229,333
Music Branch	19,540		19,540
Extension Department	13,296	13,975	27,271
Totals	239,493	36,651	276,144
Kind	Number	Percent	
Adult non-fiction	200,603	73%	
Adult fiction	38,890	14%	
Juvenile	36,651	13%	
Totals	276,144	100%	
Volumes per capita.....			8.77

TABLE B

Additions and Removals, 1951

<i>Sources of Additions</i>					
	New Titles	Added Copies	Replace- ments	Binding Serials	Totals
Purchase	2,986	3,754	584	319	7,643
Gift	255	750	13	23	1,041
Return after loss			16		16
Totals	3,241	4,504	613	342	8,700

<i>Causes of Removals</i>					
Withdrawn:					
Worn out				1,011	
Duplicate				11	
Obsolete				2,347	
Exchange				4	
Sold				5	
Given away				5	
Total withdrawn					3,383
Lost:					
Charged out and not returned				153	
Missing in inventories				13	
Missing from classes not inventoried				74	
Lost and paid for				93	
Contagion				8	
Total lost					341
Total removed					3,724
Net additions (additions less removals)					4,976

TABLE C

Binding and Repair, 1951

Sent to bindery:		
Previously unbound:		
Volumes of serials	140	
Volumes not serials	1	
Previously bound:		
Volumes to be rebound	1,305	
Volumes to be repaired	3	
Total sent to bindery		1,449

TABLE D

Registration, 1951

(Principal registration period is three years)

	Adult	Juvenile	Total
Card holders, Jan. 1, 1951.....	17,895	2,278	20,173
Registrations removed because of failure to renew, change of residence, death, etc. 1951.....	1,890	634	2,524
	16,005	1,644	17,649
New registrations, 1951.....	2,131	666	2,797
Card holders, Dec. 31, 1951.....	18,136	2,310	20,446
Including registrations renewed, 1951	1,900	244	2,144

TABLE E

Class of Borrowers, 1951

	Adult	Juvenile 3rd-8th Grade	Juvenile Parent Cards	Total (Juve- nile)	Total
A. Bangor residents	16,146	1,922	345	(2,267)	18,413
AS. Army Service	465				465
B. Business cards	183				183
C. Non-resident individuals who pay \$1.00 a year (juvenile \$0.50) for over-the-desk service, or \$3.00 a year (juvenile \$1.50) plus postage for mail service.....	1,160	33	7	(40)	1,200
D. Special borrowers who make a deposit.....	50				50
E. Libraries outside of Bangor	96				96
I. Visitors who make a de- posit of \$2.00.....	27	3		(3)	30
J. Non-resident groups	9				9
	18,136	1,958	352	(2,310)	20,446
Percent of population registered, counting only classes A, AS, and B					61%
Percent of population registered, counting all classes.....					65%

TABLE F
Circulation, 1951
Entire Library

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Central Library				
General works, including un- bound periodicals 000-099.....	23,910		1,365	25,275
Philosophy 100-199	2,373		17	2,390
Religion 200-299	2,405		609	3,014
Social sciences 300-399.....	5,927		20,138	26,065
Languages 400-499	514		24	538
Pure science 500-599.....	2,232		1,837	4,069
Useful arts 600-699.....	8,567		2,519	11,086
Fine arts 700-799.....	7,468		1,633	9,101
Literature 800-899	8,835		994	9,829
Description 910-919	2,959		1,020	3,979
History 900-909, 930-999.....	6,974		1,319	8,293
Biography 920-929 and B.....	6,114		1,553	7,667
Fiction		104,140	21,533	125,673
Total Central Library.....	78,278	104,140	54,561	236,979
Music Branch	7,995*			7,995
Total, Central Library and Music Branch	86,273	104,140	54,561	244,974
Extension Department	5,269	13,998	44,939	64,206
Total, entire library.....	91,542	118,138	99,500	309,180
Percent	30%	38%	32%	100%
Circulation per capita				9.82
Circulation per registered borrower.....				15.07

*Includes 1,269 albums of phonograph records.

Extension Department

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Bangor grade schools (public, grades I-VI and parochial, grades I-VIII)			14,259	14,259
Bangor High School.....	1,735	4,346		6,081
John Bapst High School.....	708	1,332		2,040
Fifth St. Jr. High.....			11,873	11,873
Garland St. Jr. High.....			10,333	10,333
Holden Schools			287	287
Orrington Schools			2,848	2,848
Veazie Schools			1,343	1,343

Bangor Sanatorium	3	156		159
Bangor Children's Home			293	293
Bangor City Hospital	7	34		41
Bangor Theological Seminary	250	3		253
Burrill's Convalescent Home	15	177		192
E.M.G.H. Doctors' Medical	171			171
E.M.G.H. Nurses' Professional	134			134
E.M.G.H. Patients' Library	1,959	6,216	3,366	11,541
Good Samaritan Home	30	214		244
Hammond St. Church	35	59		94
Home for Aged Men	11	88		99
Home for Aged Women	60	890		950
King's Daughters Home	43	228		271
Prescott's Convalescent Home		60		60
Summer Camps	77	52	337	466
Teachers' Sets	31	143		174
Totals	5,269	13,998	44,939	64,206

Deposits as follows, were also maintained, where books were used for reference only: Bangor Osteopathic Hospital Doctors' Medical Library, City Clerk's Office, City Manager's Office, City Purchasing Agent's Office, Civil Defense Office, Elementary School Workshop, Penobscot Bar Library, Public Welfare Department Office, Public Works Department Office, State Street Clinic, Water Board Office. 34 sets of encyclopedias are on deposit in school rooms or principals' offices.

TABLE G

Growth and Circulation, 1932-1951

Year	Books in the Library		Circulation
	Dec. 31		
1932	158,885		376,566
1933	164,946		397,015
1934	168,439		378,448
1935	174,162		388,089
1936	180,397		389,363
1937	186,914		384,801
1938	195,726		389,785
1939	204,928		415,723
1940	212,193		416,029
1941	218,181		405,323
1942	222,249		358,740
1943	228,236		310,535
1944	230,968		314,317
1945	236,562		316,655
1946	243,812		310,699
1947	251,116		308,058
1948	257,860		310,727
1949	264,657		308,181
1950	271,168		303,096
1951	276,144		309,180

TABLE H

Miscellaneous Statistics, 1951

Postal card notices for overdue books.....	11,047
Second notices for overdue books.....	1,032
Reference questions answered, adult.....	29,773
Reserves for home use.....	12,818
Discarded books given away.....	1,962
Lectures outside library.....	13
Exhibits in lecture hall:	
Library's own property.....	0
By invitation of the library.....	1
Offered.....	10
Public meetings (by 29 organizations).....	90
Mail service to 192 individuals and 46 libraries in 141 cities or towns, total books.....	6,515
Borrowed from 7 libraries, books.....	37
Lent to 46 libraries, books.....	967
Newspapers currently received:	
Titles.....	16
Duplicates.....	3
Other periodicals currently received:	
Titles.....	834
Duplicates.....	309
New cards filed in all catalogs and shelf lists.....	24,122
Staff hours lost from illness, funerals, etc.....	1,547

TABLE I

U. S. Office of Education, Public Library

Statistical Report, 1951

Report for fiscal year ending Dec. 31, 1951

City of Bangor, Penobscot County, Maine

1. Name of Library, Bangor Public Library. Date of founding, 1883
2. Name of librarian, L. Felix Ranlett. Date appointed, Jan. 1, 1937
3. Chief librarian appointed by, The Board of Managers of the Bangor Public Library
4. Governmental unit of support, City. Population served (1950 U. S. Census) 31,473
5. Terms of use: a. Free for lending to residents of Bangor or persons who work, go to school, or own property in Bangor. Lends to others for a fee or deposit.
6. Central library is housed in a building owned by the library and erected in 1913.
Daily Schedule (Central Library)
7. Open for circulation, reading and study:
 - Jan. 1-June 16, Sept. 4-Dec. 31. Daily, except Sundays, 9 A. M. to 9 P. M., total 72 hours a week.
 - June 17-Sept. 3. Daily, Mon.-Fri. 9 A. M. to 7 P. M., Sat. 9 A. M. to 1 P. M., total 54 hours a week.

8. Number of days open during year, 304. Entirely closed on holidays, Jan. 1, Feb. 22, April 19, May 30, July 4, Sept. 3, Nov. 12, Nov. 22, Dec. 25.

Agencies

9. Central library	1
10. Number of branches and sub-branches:	
c. In other than library buildings or schools.....	1
11. Number of stations a. In schools.....	128
b. Other	17
12. Other agencies	11
13. Total agencies	158

Circulation and Use

	Volumes	Percentage of Total Circulation
15. Number of volumes of adult non-fiction lent for home use	91,542	30%
16. Number of volumes of adult fiction lent for home use	118,138	38%
17. Number of books for children lent for home use	99,500	32%
18. Total number of volumes lent for home use	309,180	100%
19. Period of loan for the majority of adult book stock is 28 days.		
20. Number of interlibrary loans:		
Volumes lent		967
Volumes borrowed		37
21. Number of reference questions answered (adult).....		29,773

Registration

	Adult	Juvenile	Total
22. Total number of registered borrowers.....	18,136	2,310	20,446
23. Borrowers registered or reregistered.....	4,031	910	4,941
24. Number of non-resident borrowers (included above)	1,342	43	1,385
25. Annual fee for non-resident borrowers			
a. Over the desk.....	\$1.00	\$0.50	
b. By mail	3.00	1.50	
26. The length of the registration period is 3 years for residents and 1 year for non-residents or soldiers on duty in Bangor.			

Book Stock

27. Number of volumes at beginning of year..	236,171	34,997	271,168
28. Number of volumes added during year.....	6,092	2,608	8,700
Total	242,263	37,605	279,868
29. Number of volumes withdrawn from record during year	2,770	954	3,724
30. Total number of volumes at end of year.....	239,493	36,651	276,144

BANGOR PUBLIC LIBRARY

31. Number of newspapers currently received excluding duplicates	16
32. Number of periodicals currently received excluding duplicates	834

Personnel

47. Full time equivalent of all employees.....	29.51
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Finance

48. Assessed valuation of city, April 1, 1951	\$37,555,470
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Receipts

52. City Appropriation (includes state grant of \$200.00).....	\$ 25,451.00
58. Incomes from endowment, trust and invested funds.....	100,634.91
60. Petty cash: Fines, fees, memberships, etc.....	3,721.69
62. Other sources: Books lost.....	216.31
63. Total	130,023.91
Investment transactions in income investment account.....	58,799.88
64. Unexpended balance from previous year.....	151,113.39
	\$339,937.18

Expenditures

65. Salaries: Library staff.....	\$ 45,882.18
66. Salaries: Building staff.....	7,999.92
67. Books: Price	24,764.57
Books: Processing	16,254.00
68. Periodicals	6,634.38
69. Binding, repairing and mending.....	4,429.55
71. Heat, light, power, water.....	3,920.69
72. Insurance (all types)	1,663.43
73. Other operating expenses	16,441.18
74. Total ordinary operating expenses.....	127,989.90
75. Major improvements, building	5,464.66
76. Grand total operating expenses	133,454.56
Investment transactions in income investment account.....	62,047.12
77. Balance on hand at end of fiscal year.....	144,435.50
Total	\$339,937.18
Total endowment (principal).....	\$2,210,581.43

The City of Bangor and The Bangor Public Library

In 1951 77% of the entire ordinary cost of the library was met by the income of the trust funds described on pages 3-5 of this report, 3% was met by fees and fines, and the remaining 20% was supplied by appropriation by the City of Bangor under the provisions of section 6 of chapter 19 of the city ordinances: "For the purpose of maintaining a free public library and hereafter provide for the necessary expense of such maintenance, there shall be annually appropriated by the city council under the title of 'Library Fund' a sum sufficient to meet the estimated current expense of maintaining such library for the benefit of the public; such appropriation to be in charge of and expended under the direction of the trustees of the Hersey Fund." These provisions are the result of the contractual relationship between the city and the library set up in (1) the agreement of the city and the Bangor Mechanic Association ratified June 5, 1883 and (2) the action in 1904 under which the library discontinued membership charges to borrowers to become a free public library and the city assumed the necessary expense of maintaining such a library for the benefit of the public.

